

**TOWN OF BRIDGEWATER
RICE COUNTY, MN**

ORDINANCE NO. 2023 – 02

AN ORDINANCE AMENDING FEE SCHEDULE

Article I. In General

Section 1. Fees. The following fees are hereby established:

Item	Amount
<i>Building Permits</i>	
Agricultural Structure Permits	\$ 250.00 + \$3 for every \$1000 of value
Building Permits	Based on 1997 Uniform Building Code Project Valuation
Relocated House (Pre-Inspection Fee)	\$ 200.00
Residential Fixed Fees: (one flat fee permit per project per year)	
Roofing Permit	
Up to \$9,999 valuation	\$ 150.00 plus \$1 state surcharge
\$10,000 and over valuation	\$ 250.00 plus \$2 state surcharge
Siding	
Up to \$9,999 valuation	\$ 150.00 plus \$1 state surcharge
\$10,000 and over valuation	\$ 250.00 plus \$2 state surcharge
Windows –	
Up to \$9,999 valuation	\$ 150.00 plus \$1 state surcharge
\$10,000 and over valuation	\$ 250.00 plus \$2 state surcharge
<i>Note: Valuation includes material and labor</i>	
Swimming Pool (Over 5,000 Gallons)	\$ 250.00

Plumbing	\$ 150.00 plus \$1 surcharge
HVAC	\$ 150.00 plus \$1 surcharge
Demolition	\$ 150.00 plus \$1 surcharge
Extra Inspections	\$ 60.00 per hour; one hour minimum
Mechanical Permits:	
Gas Hook-ups	\$ 150.00 plus \$1.00 surcharge
Gas fireplace inserts	\$ 150.00 plus \$1.00 surcharge
Wood burning fireplaces	\$ 150.00 plus \$1.00 surcharge
Wood burning space heaters	\$ 150.00 plus \$1.00 surcharge
<i>Environmental Health</i>	
Printed copy of Septic Ordinance (Chapter 14 of Town Code) Available online at no cost	\$15.00
Septic Permit (Homeowner Installation, must be professionally designed system)	\$ 400.00 + state surcharge
Septic Permit (All Types)	\$550.00 + state surcharge
Extra Inspections	\$60.00 hr.; minimum 1 hour
<i>Planning and Zoning</i>	
Certificate of Zoning Compliance Customer must submit zoning compliance form	\$ 65.00
Site Plan Review (non-administrative – requires review by Planning Commission and Town Board)	\$250 application fee + \$500 escrow
Concept Plan Review (non-binding, pre-application)	\$250 application fee + \$250 escrow
Conditional or Interim Use Permit – Single Family Property or TEPP permits	\$250.00 + \$500 escrow
Conditional or Interim Use Permit—Commercial or Industrial property	\$250.00 + \$2500 escrow
Conditional or Interim Use Permit - Community Solar Gardens or Mining. A reduced escrow may be approved for smaller community solar gardens at the sole discretion of the Town Board.	\$250 application fee + \$ 10,000 escrow
Conditional kennel – annual permit fee	\$100
Variance (per each)	\$ 250.00 + \$500 escrow
Zoning Amendments (change in text or	\$ 250.00 application fee + \$500 escrow

change in district designation)	
Grading permit (if not part of site construction)	\$ 100.00 + \$500 escrow
Vacation of Right of Way or Easement	\$250 application fee + \$500 escrow
2007 Comprehensive Plan (printed copy) Available online at no cost	\$ 5.00
Town Code (printed copy) Available online at no cost	\$ 125
Photocopies	\$ 1.25 page
Zoning Ordinance (printed copy) Available online at no cost	\$ 75.00
Preliminary Plat	\$500 application fee + Escrow set by Town Planner
Final Plat	\$500 application fee + Escrow set by Town Planner
Lot Split Certification (the applicant must record all documents)	\$150 application fee + \$500 escrow
For zoning administrator to certify all documents created by others	\$ 500 escrow
<i>Right-of-Way Ordinance</i>	
Driveway Permits (on Township Roads)	\$ 150.00
Excavation or Obstruction Permit	\$ 150.00 + performance bond
Construction Performance Bond Proof of insurance is required	1.5 times the project cost
Permit for Tile line in Township ROW Proof of insurance is required	\$150 + \$ 1000 escrow
Work in the Right-of-way – registration fee Requires proof of insurance	\$150.00 + \$ 350 escrow
<i>Escrow</i>	
<p><i>Posted escrows shall be used to cover Township expenses associated with the review of applications, including out-of-pocket costs such as recording fees and consulting staff (Attorney, Engineer, Planner, or others). Actual costs shall be reimbursed from the escrow deposit. All escrows shown above represent funds sufficient for a typical review of an application. Town staff, after reviewing the application, may require a higher escrow based on the complexity of an application. Staff will provide a justification for the higher escrow requirement to the applicant. Failure to pay replenish an escrow may result in the Town certifying the outstanding funds owed to the County Auditor for collection through the property tax or the Town placing a lien in the amount of the outstanding escrow on the property. It shall be the responsibility of the applicant to contact the Town, in writing, to request the return of any unused portion of the escrow deposit.</i></p>	

No interest shall accrue on escrow deposits.

All applications shall be signed by the applicant(s) and all owners of the property to which the request applies. The applicant(s) and owner(s) shall be deemed jointly and severally liable for the payment of all fees and escrows required by this Ordinance. In the event that Township's administrative expenses, operating expense, and out of pocket expenses incurred in processing the applicants' and owners' request exceed the permit amount, the applicant(s) and property owner(s) shall remain liable for the amount of such costs incurred by the Township regardless of whether the applicant's and/or property owners' request is granted or denied.

In the event the applicant or property owner does not reimburse the Township within 30 days of billing for additional costs incurred in processing the applicant(s)/owner(s) request, the Township shall be authorized to certify said unreimbursed costs to the County Auditor for payment with the owners' property taxes pursuant to Minn. Stat. Statute 366.012.