

# Mailbox Reimbursement Request

If you believe your mailbox has been damaged by direct contact with the Township snow plow, please complete the information requested below and return the form along with the requested documentation to Bridgewater Township c/o Township Clerk.

Date of incident \_\_\_\_\_

Submitted by \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Description of incident \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please submit the following items with a completed form.

1. Photo of mailbox showing damage by plow blade.
2. Photographic proof that damaged mailbox was located and installed in compliance with Minnesota State Statute 169.072 and MN Rule 8818 and per Bridgewater Township resolution 2020-08.

Please send completed forms and documentation to:

**Bridgewater Township**  
**P.O. Box 246**  
**Dundas, MN 55019**



# Mailbox Reimbursement Request

Please remember that reimbursement will only be permitted when direct contact has occurred between the mailbox and plow blade. Reimbursement will not be offered if the mailbox is damaged by the weight of the snow coming off of the blade. Following a wet snow, the weight of the snow being thrown into the ditch can exceed 500 lbs. Older wooden mailbox supports are not able to withstand this pressure and topple over easily. Mailboxes and mailbox supports are the property of the resident. The most important features of a mailbox installed according to MN DOT recommendations and placed on a rural roadway includes the following:

1. The post is located a minimum of three feet from the edge of the road shoulder
2. The front of the mailbox is located above the edge of the shoulder
3. The bottom of the box is between 42" and 48" above the shoulder
4. The installation can pivot or rotate in some fashion when the snow or snowplow blade hits the mailbox.

If, during plowing, a mailbox is tipped or knocked over by the weight of the snow, it is the resident's responsibility to enact repairs. If the mailbox is a properly installed standard swing away mailbox, and in compliance with MN State Statute 169.072 and MN Rule 8818.0100, and the vertical support is damaged by physical contact with township equipment it will be replaced with a Township approved mailbox at the Township's expense.

