

**Bridgewater Township Board of Supervisors  
Special Meeting  
County of Rice, State of Minnesota  
September 28, 2022  
Official Minutes**

Call to order

Pledge of Allegiance

Roll Call: Kathleen Kopseng, Andy Ebling, Thomas Hart, Mike Little, Glen Castore, Debbie Salaba, Frances Boehning

1. Discussion regarding Clerk Position
  - a. A discussion was held regarding the transfer of invoicing and escrow management to the position of Treasurer.
  - b. Kathleen Kopseng and Glen Castore will work together to draft a job description for the position of Clerk
  - c. A discussion regarding possible candidates for Clerk was held. Andy Ebling reviewed the qualifications of a candidate known to him.
  - d. A newsletter will be sent out announcing the open position along with other Township news.
  - e. The option of adding benefits to the job was reviewed.
    - i. Glen Castore will obtain information regarding benefit specifics.
    - ii. A suggestion was made to allow the employee to opt out of benefits.
  
2. Discussion regarding the matter of hazardous real estate at 10220 Dundas Blvd.
  - a. Kathleen Kopseng reviewed recent discussions with Peter Tiede regarding the change in focus from razing the house to cleaning up the outside areas.
  - b. Kathleen Kopseng will work with Peter Tiede to determine how the order will be served and next steps.
  - c. Andy Ebling made a motion to approve the Order To Remediate Hazardous Property at 10220 Dundas Blvd., Thomas Hart seconded, all approved.
  - d. Thomas Hart questioned what will happen when the issue is resolved to the Township's satisfaction.
    - i. Per the Board, a letter will be sent acknowledging that the matter has been resolved.
    - ii. If the property becomes hazardous again in the future, the Board may again take action.

Adjourn

Chair	
Clerk	