

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
May 13, 2020
Official Minutes

Call to order 7:03 pm

Pledge of Allegiance

Roll Call: Glen Castore, Kathleen Kopseng, Gary Ebling, Frances Boehning, Jim Braun, Debbie Salaba, Mike Groth

Introduction of Guests: Lori Williams, Thomas Hart, Rick Risberg

Approval of Agenda: Gary Ebling made a motion to approve the agenda with changes, Kathleen Kopseng seconded, all approved.

Public Comment on Non-Agenda Items: none

Approval of Minutes & Claims

- May Claims – Gary Ebling made a motion to approve the May Claims, Kathleen Kopseng seconded, all approved.
- April 8, 29, May 6, Meeting Minutes - Gary Ebling made a motion to approve the Minutes in total, Kathleen Kopseng seconded, all approved.

Treasurer's Report

- Treasurer's Report
 - Debbie Salaba reviewed the current bank balances.
 - In clearing out old system entries, old checks that had not cleared the bank were identified. The Board approved voiding these checks. Included in the old checks were ones to Glen Castore and Jim Braun, they approved just voiding these without issuing new checks.
 - The Board gave approval to combine the equipment fund account at 1st National (Merchants) with the equipment fund at Frandsen.
 - Debbie Salaba will check on the interest rate on the CD at 1st National (Merchants) and report back to the Board.
 - Glen Castore will work with Debbie Salaba to determine if some the current bank funds can be combined into one account.
 - It was noted that check number 9097 to TowMaster was voided and new check printed.
 - Glen Castore will talk to the Fire Board regarding having NAFRS under the Township bank account and sharing the Township tax ID.
- Frandsen Bank – Rick Risberg reviewed the purpose of a deposit security. A pledge agreement will need to be signed to ensure that the Township funds are secure. Gary Ebling made a motion to approve signing the security agreement with Frandsen Bank, Kathleen Kopseng seconded, all approved.
 - Similar agreements were updated with the new Merchants bank also (formerly 1st National).

Clerk's Report-

- Mail – A Treasurer's stamp was received from Frandsen and new checks from Merchants.
- Upcoming Meeting Schedule –
 - Work Sessions beginning May 27th will be cancelled.
 - The Planning Commission meeting on May 28th will be both in-person and teleconference.

- The Public Hearing for the vacation of the Edgebrook stub road will be June 10th at 7:00 pm.
 - Purchase of teleconference – Kathleen Kopseng made a motion to approve the purchase of an annual subscription to “GoToMeeting” in order to hold meetings via teleconference for the sum of \$192 plus taxes, Gary Ebling seconded, all approved.
 - Approve Planning Commissioners – Glen Castore made a motion to approve the following Bridgewater Township Planning Commissioners for a three-year term:
 - John Klockeman
 - Ray Larson
 - Bruce Morlan
- Gary Ebling seconded, all approved.

Planning & Zoning

- Staff Report
 - Jim Braun reviewed the communications to date. The driveway into the Geronimo site needs to be fixed. Per Mike Groth, it is not complete. The Board would like to move forward with fixing the driveway and billing the company.
 - The permits to date were reviewed. A check for \$250 will be sent to Millersburg Construction as the permit pulled last year was never worked on.
- Update on compliance letters – Code compliances to date were reviewed.
- House on 1st Timberlane – Jim Braun reviewed that the house would be taken down soon. He is going to add in conditions and restrictions to the permit. There is concern about the affect the hauling will have on 1st Timberlane.
- Keepsake Cidery – Notice for a public hearing was submitted for May 28th at 7:00 pm.
- Lot Splits
 - Praver – the closing company will send in a check
 - Mulligan – Terrance Mulligan will drop off a check with Gary Ebling for the Township
- Amending Fee Schedule – This will be reviewed in the June Board of Supervisors meeting.
- Permit and other Processes – This will be moved to the May 20th work session. Glen Castore reviewed the current issues.

New Business - None

Old Business

- Roads
 - Intersection of township road and resident’s driveway
 - Gary Ebling will work with Barr Engineering to see if they can assist in updating the policy and produce drawings. Mr. Ebling will talk to Barr to get an estimate and come back to the Board.
 - Timeline for discussion on revising road policy – this will be covered in work sessions dedicated to the road policy.
 - Culverts –
 - Gary Ebling will work with Dennis Luebbe regarding getting Rice County assistance to replace the culverts/bridge on Cates.
 - The culvert at Cates/100th does not need a Corp of Engineers permit. The water policy guidelines will be followed. Barnett Bros will complete the work after providing estimates and getting approval.

- The Wett culvert on Decker is still in progress.
- Decker Ave- Gary Ebling will check with Jake Gillan and Galen Malecha to determine if a resident petition will help to move Decker Avenue back to the county.
- Plow and Grader driver – Richard Malecha will not be able to assist at this time. Mike Groth will talk to Dennis Menge about the position.
- Chip Seal Asphalt – Mike Groth will receive a quote form Pearson for chip sealing half of the roads this year and half next year.
- Post Weights on Asphalt Roads – The signs are ready and Mike Groth will install them.
- Equipment – The truck was dropped off at Nuss in April. They are working on correcting the mistakes identified by Mike Groth. The truck will then be moved to TowMaster to complete the repairs.
- Update on fines for unlawful depositing of snow – this will be discussed this summer.
- Residential Mailboxes – This will be discussed this summer.
- Eaton Avenue – A patch is needed in two sections of the road. Mike Groth is getting a second quote and will present for approval at the May 20th work session.
- Gravel will be starting again at the end of this week.

Adjourn

Chair	
Clerk	