

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
May 8, 2019
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Glen Castore, Gary Ebling, Deb Salaba, Jim Braun, Frances Boehning

Introduction of Guests: Josh Little, Sam Wilmes

Approval of Agenda: Glen Castore made a motion to approve the agenda, Gary Ebling seconded, all approved.

Public Comment on Non-Agenda Items: none

Approval of Minutes & Claims

- May Claims
 - Glen Castore made a motion to approve the May Claims, Gary Ebling seconded, all approved.
- April 18, 23, 27, 29, 2019 Meeting Minutes
 - Glen Castore made a motion to approve the minutes in total, Gary Ebling seconded, all approved.

Treasurer's Report

1. Treasurer's Report
 - Deb Salaba reviewed the current bank balances.
2. Bank reconciliation
 - This will be completed over the next month.
3. PERA forms
 - The PERA forms and checks have been completed and mailed. The move to on-line forms will be reviewed over the next month.
4. IRS Update/EFT form
 - The current 941 form has been submitted. A third quarter report for 2018 will be completed and submitted by Brad Pfahning.
5. Quarterly reports for solar project
 - Deb Salaba completed and submitted this form.
6. Outstanding Indebtedness Report –
 - The Clerk will try to determine if this was submitted in February.
7. Year end report for Secretary of State
 - Brad Pfahning completed this report and will give a copy to the office.
8. Deputy Treasurer
 - John Holden requested that a deputy Treasurer be found.

Clerk's Report-

1. Mail
 - a. The current mail included the updated insurance forms from Minnesota Association of Townships. The Clerk and Mike Groth will review to determine where additional coverage is needed.
2. Deputy Clerk
 - a. The Clerk will look into options for this position.
3. Term limits for Planning Commissioners
 - a. The Clerk reviewed the possible term limits for Planning Commissioners. Glen Castore made a motion to accept the recommendation, Gary Ebling seconded, all approved.
 - b. Recommended term limits will be:
 - i. John Klockeman and Bruce Morlan – three-year term from May 2019 through April 2022
 - ii. Ray Larson, Kurt Schrader, and Larry Alderks – one-year term from May 2019 through April 2020 then three-year term from May 2020 through April 2023.
 - iii. Frances Boehning and Jeff Johnson – two-year term from May 2019 through April 2021 then three-year term from May 2021 through April 2024.
4. Payment to Little Prairie for use of church on April 13

- a. Glen Castore made a motion to approve a \$300 payment to Little Prairie Church for rent of the church on April 13, 2019, for an Incorporation meeting, Gary Ebling seconded, all approved.

Planning & Zoning

1. Staff Report
 - o Jim Braun reviewed the permit activity for the month along with the C.U. Ps and I.U.Ps.
2. Rice County C.U.P authority update
 - o There are no new updates.
3. Update on nuisance properties
 - o Jim Braun reviewed the properties in need of repair.
 - o 13192 Dahle Avenue – Jim Braun will send a letter condemning the property to the current owner.
 - o A short discussion was held regarding can a vehicle be considered a public nuisance? Carolyn Braun will look into whether old farm equipment that is abandoned can be considered a nuisance.
 - o A recent conversation with a M.A.T. attorney was reviewed by Jim Braun.
 - o Gary Ebling made a motion to approve resolution 2019-05 from Peter Tiede regarding the on-going conflict between Mr. Hong and Mr. Thorson, Glen Castore seconded, all approved.
4. 12425 Ebel Ave Easement
 - o Per Jim Braun, the easement will be complete when the results of the survey are available.
5. C.U.Ps
 - o Jim Braun reviewed the current C.U.P and I.U.P activity for the month including the Jacobson I.U.P. The Planning Commission approved the Jacobson I.U.P and forwarded it to the Board. Glen Castore made a motion to approve Resolution 2019-04 for the Jacobson I.U.P for Automotive, Towing, Storage, and Limited Automotive Repair, Gary Ebling seconded, all approved.
6. Inspectron
 - o Jim Braun stated that he felt things were not being taken care of fast enough.
 - o He expressed concern about the process in general.
7. Quamme pit
 - o Jim Braun reviewed recent discussions with Doug Ims regarding the driveway. The property is now land locked. Gary Ebling reviewed possible road options.

New Business

1. None

Old Business

1. Strategic Plan
 - a. Next Steps
 - i. Glen Castore noted that he had met with Dave Madine regarding modular houses and work force housing. Mr. Madine is willing to come in and talk regarding this topic.
 - ii. Newsletter – another newsletter detailing upcoming meetings and new information regarding Incorporation will need to go out very soon. This newsletter will go out to all landowners in addition to residents.
 - iii. Glen Castore reviewed the suggestion that we look for a retired law judge to provide advise on the application. A short discussion was held regarding the different attorneys and ALJs that have worked on recent incorporations. Glen Castore will begin work on a first draft of the application.
 - b. Neighborhood Meetings
 - i. A meeting was held with the Oak Hills development. Approximately 10-12 people were in attendance. Gary Ebling attended the meeting and reviewed the presentation that he gave. The feedback received was “more information is needed”.
 - ii. A short review on how land is used in the township was discussed.
 - c. June Meeting
 - i. A meeting will need to be set for June to review with the Public where we are on incorporation.
2. Comprehensive Plan Update – not discussed.

- 3. Central Pond Project
 - a. Updates
 - i. Glen Castore reviewed the purchase order for the wetland credits including the notice of decision.
 - ii. Gary Ebling will organize a road meeting to discuss the construction of the diversion channel. Possible companies that could do the work was reviewed.
- 4. Roads
 - a. Storm Damage Property Assessment Meeting
 - i. Glen Castore is working with Peter Tiede regarding drafting a letter to send out to the residents. This information will be included in the next newsletter. John Holden suggested that we include the details regarding the money received from HSEM also.
 - ii. A public hearing will be set for this assessment.
 - b. Turn back of Decker to Rice County
 - i. There is no new information regarding this. Mike Groth suggested that the Township have a written agreement with Rice County to maintain the road when it is turned back.
 - c. 8353 Decker Avenue
 - i. The culvert is too small at the driveway and ditch work needs to be done.
 - 1. Gary Ebling and Mike Groth will work with the homeowner regarding increasing the size of the culvert and ditch.
 - d. Baseline Road
 - i. Gary Ebling suggested that Mike Groth talk to Jim Kohler regarding the frost boils on Baseline and the lack of rock.
 - e. Highway 3 and CR8 intersection project
 - i. Dennis Luebbe is looking into this and will get back to the Township when information is available.
 - f. Baseline/59 turnback to Rice County
 - i. Dennis Luebbe is looking into this and will get back to the Township when information is available. Gary Ebling will talk to Galen Malacha.
 - g. Gravel operations
 - i. Approximately 40% of the roads are done.
 - h. New Roads
 - i. Gary Ebling suggested that we write specifications before we accept any new roads.
- 5. Equipment
 - a. The upgrade to the new truck engine was mentioned.

Adjourn

Chair	
Clerk	