

**Bridgewater Township Board of Supervisors**  
**County of Rice, State of Minnesota**  
**April 18, 2019**  
**Official Minutes**

Call to order

Pledge of Allegiance

Roll Call: John Holden, Glen Castore, Gary Ebling, Deb Salaba, Jim Braun, Frances Boehning

Introduction of Guests: Glenn Switzer

**Approval of Agenda:** Gary Ebling made a motion to approve the agenda, John Holden seconded, all approved.

**Public Comment on Non-Agenda Items:** None

**Approval of Minutes & Claims**

- April Claims
  - Gary Ebling made a motion to approve the April claims, John Holden seconded, all approved.
- March 13,13,25,25,26,30, April 2,9, 2019 Meeting Minutes
  - Gary Ebling made a motion to approve the minutes, John Holden seconded, all approved.

**Treasurer's Report**

1. Treasurer's Report
  - Deb Salaba reviewed the treasurer's report. She is working with Aldrich Technology to recover the Quickbooks files.
2. Bank reconciliation - This will be completed after the computer files are repaired.
3. PERA forms - Deb Salaba is working with Brad Pfahning on this.
4. IRS Update/EFT form – This will be address prior to the next Board meeting.
5. Quarterly reports for solar project – To be completed
6. Outstanding Indebtedness Report- To be completed
7. Year end report for Secretary of State – Deb Salaba will check with Brad Pfahning to insure this was completed.
8. Treasurer's computer – Aldrich Technology is working to recover the old files.

**Clerk's Report-**

1. Website Update, Computer monitor, backblaze, quickbooks
  - a. The Clerk noted that the new website would be live soon. There are additional changes needed, but this will be implemented after going live.
  - b. The current office computer monitor is beginning to fail. John Holden noted that he had an old monitor that he would be willing to donate to the office.
  - c. The Clerk will work to get Backblaze set up on the office computer.
  - d. The Clerk will follow up to confirm receipt of the HSEM funds.

**Planning & Zoning**

1. Comprehensive Plan – not discussed.
2. Staff Report
  - Jim Braun reviewed the permits issued to date.
  - Lot splits have been prepared for Noonan and another resident. Jim Braun will work to get signatures on these.
  - There are three conditional use permit application coming before the next Planning Commission; Risdahl, Jacobson, and Swenke/lms.
  - Mr. Braun mentioned that he will need to work with John McCarthy regarding a potential lot combination in the Annexation Reserve District.
  - John Ophaug called Jim Braun regarding an error in the Dallas Dennison lot split. The document will be redone.
3. Rice County C.U.P authority update
  - Jim Braun will meet with Trent McCorkle next Tuesday regarding this issue. The Supervisors requested that he also address the past resolutions concerning Rice County.
4. Update on nuisance properties

- Jim Braun continues to follow up on the nuisance properties.
    - He will review the Swenson property and the property on 90<sup>th</sup> Street when he is down next Tuesday.
    - He will be taking photos of the Hollinger property and sending them to Peter Tiede. A call will also be placed with the public health department regarding the residence.
5. 12425 Ebel Ave Easement
- The resident received a letter from a lawyer stating that the driveway at the above address would need to be moved. Jim Braun looked into this and found that the property had not been surveyed correctly. He also noted that the neighbor had multiple families living in a single-family home. In addition, the neighboring property had not been cleaned up as requested. Following a conversation with the neighbor, Jim Braun stated that the house at 12425 Ebel Ave would receive the necessary easement to allow the driveway to remain.

### **New Business**

1. Rest Stops along the Mill Town Trail
  - a. This will be forwarded to the Planning Commission

### **Old Business**

1. Strategic Plan
  - a. Meeting review and next steps
    - i. The meeting on April 13<sup>th</sup> at Little Prairie Church was reviewed.
    - ii. A request was made to add the presentation to the website.
    - iii. Glen Castore has started to write the application.
      1. Peter Tiede will review the progress of the application and communicate with the Supervisors.
    - iv. The next public hearing regarding this will be in June.
    - v. A request was made to begin meeting with the neighborhoods. One Supervisor will be at each meeting.
2. Central Pond Project
  - a. Updates – Glen Castore is working with Justin Fuchs and Bolten & Menk regarding the diversion.
  - b. Glen Castore is also working with Peter Tiede and Sauro regarding past work on the project.
  - c. An agreement will need to be signed to purchase wetland credits. This will be done when legal provides direction to do so.
  - d. The performance of the pond was discussed following the recent 4" rain event.
  - e. John Holden request advise regarding what to say when he and Gary Rock meet with Dennis Luebbe.
3. Roads
  - a. Storm Damage Property Assessments
    - i. John Holden reviewed a past meeting with Aspenwall Tree Service.
      1. A suggestion was made to spread the assessments between all of the developments.
      2. Gary Ebling made a suggestion to spread the assessments between all parcels in the township.
    - ii. A short discussion regarding past catastrophic events was held. No known events of this magnitude were remembered.
    - iii. A discussion regarding the setting of precedent was reviewed.
    - iv. It was determined that the best course of action would be to assess all residents approximately \$130 per parcel spread over two years. Prior to this, a letter will be sent out and a public meeting held.
  - b. Turn back of Decker to Rice County
    - i. Past discussions were reviewed along with a discussion of the state of Garret Ave.
  - c. Highway 3 and CR8 intersection project
    - i. We are waiting for further information from Dennis Luebbe.
  - d. Baseline/59 turnback to Rice County

- i. A discussion will need to be held with Forrest regarding this. A Supervisor will need to attend the Forrest Township Board meeting.
  - e. Gravel operations
    - i. Gravel will be laid when the weather improves. Additional gravel has been added to 115<sup>th</sup>, but more will be needed.
      - 1. Gary Ebling noted that John McCarthy stated that there was no money for gravel on 115<sup>th</sup> in the Dundas budget.
- 4. Equipment
  - a. Equipment Fund
    - i. The new truck has been ordered. Mike Groth is working with the manufacturer regarding delivery times.
  - b. Stingers
    - i. Mike Groth is building a tool to fix and maintain the current stingers.

Adjourn – Gary Ebling made a motion to adjourn, John Holden seconded.

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| Chair |  |
| Clerk |  |