

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
January 9, 2019
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Glen Castore, Gary Ebling, Brad Pfahning, Deb Salaba, Jim Braun, Frances Boehning

Introduction of Guests: Larry Alderks, John McCarthy

Approval of Agenda: Glen Castore made a motion to approve the agenda, John Holden seconded, all approved.

Public Comment on Non-Agenda Items: None

Approval of Minutes & Claims

- January Claims
 - The January Claims were reviewed.
 - The Budget/Audit meeting was set for Wednesday, February 6th, 7:00pm.
 - Glen Castore made a motion to approve the January claims, John Holden seconded, all approved.
 - The funds spent on storm damage were reviewed. John Holden will count the remaining stumps and mark up a map with their locations. The estimate to cover stump removal from Gleason was \$7,000.

- December 12, 2018, and January 2, 2019 Meeting Minutes
 - Glen Castore made a motion to approve the meeting minutes, John Holden seconded, all approved.

Treasurer's Report

1. Treasurer's Report
 - Brad Pfahning reviewed the bank amounts and treasurer's report.
2. Bank reconciliation
 - Will be provided when it is complete.
3. PERA forms
 - Brad Pfahning is working to complete these.
4. IRS Update/EFT form
 - Brad Pfahning is working to complete these
5. Quarterly reports for solar project
 - This will be emailed to Nautilus when it is complete.
6. Budget update
 - The Treasurer will send a draft prior to the February 6th Budget meeting.

Clerk's Report-

1. Mail – The Clerk reviewed the mail received.
 - a. Swenke Ims – A termination letter regarding the Central and Dundas ponds was requested to close out the MPCA permit. Gary Ebling will sign the letter and the clerk will mail it back to Swenke Ims. It was noted that Ims will complete some minor changes next spring to the Central pond.
 - b. IRS – Notice as received from the IRS regarding a missing report. Brad Pfahning will work to complete the requested report.
 - c. Anonymous letter regarding DeGroot – the Township will not accept anonymous complaint letters.
 - d. Reese Winter – Reese Winter sent confirmation on accounting procedures for the Dundas Annexation Tax.
2. Appoint election judges – Glen Castore made a motion to approve the current list of possible Township Election Judges, John Holden seconded, all approved.

Planning & Zoning

1. Staff Report - Jim Braun reviewed the permit activity to date and the staff report.
2. Fee Schedule
 - The current fixed fees were reviewed.

- Jim Braun will add that the “plan review fee will be 65% of the permit fee” to the application form.
- Glen Castore made a motion to approve the 2019-01 Ordinance for 2019 Bridgewater Township Fee Schedule, John Holden seconded, all approved.
- 3. Rice County C.U.P authority update
 - Gary Ebling will speak with Galen Malacha regarding this issue to see what the next step is.
- 4. Update on nuisance properties
 - Jim Braun will meet with Peter Tiede on Friday regarding the the Swenson, Hollinger, and 1st Timberlane properties.
 - Regarding the 1st Timberlane property- the Township could do an emergency abatement within 10 days – Jim will follow up on this and inform the Supervisors.
- 5. Jacobson Towing and Storage C.U.P
 - Jim Braun visited the site today with the intent to provide an application for an I.U.P.
 - After review, he will talk to Peter Tiede first regarding how the township should proceed. Following this a letter will be sent to the owner requesting that they come in for an I.U.P. There will need to be conditions attached to any permit and inventory will need to be moved.
- 6. 12425 Ebel Ave Easement
 - Jim Braun stopped by to talk to the neighbor, however, he was not home. Jim proceeded to talk to the owner of 12425 Ebel Ave regarding the easement. An easement will be granted when the neighbor returns to complete the paperwork.
- 7. Update on Storm Damage Survey – permits issued?
 - Jim Braun caught another home with new siding and no permit. He will follow up with a letter to the homeowner.
 - Letters will be sent to other homes without permits.
- 8. Resolution 2019-01
 - Glen Castore made a motion to approve resolution 2019-01 for Fireside Properties LLC Conditional Use Permit for the addition of an event center and commercial kitchen, John Holden seconded, all approved.
 - Jim Braun reviewed the conditions.

New Business

1. Strategic Plan
 - a. Potential meeting dates of January 16th, 30th, and 31st, were reviewed for a meeting with Northland Securities and legal representation.
 - b. The meeting would be set for three hours and cover:
 - i. Status of annexation agreements
 - ii. Advice on new annexation agreements
 - iii. Land transfer agreements
 - iv. Status of land use planning
 - v. Roll of public meeting participants
 - c. Four town hall meetings are currently set for the incorporation study.

Old Business

1. Central Pond Project
 - a. Issue Updates
 - i. A meeting with be set with Bolten and Menk to review the plans for the Central Pond diversion.
2. Roads
 - a. Snow removal division of labor
 - i. Gary Ebling reviewed and the past snow removal work and will talk to potential back up snow plow drivers.
 - b. State Funds for Storm Clean Up Update
 - i. The clerk will pull together all invoices regarding the September storm damage and send them to Gary Ebling.

Adjourn – The meeting was adjourned at 8:35 pm.