

**BRIDGEWATER TOWNSHIP**  
**PLANNING COMMISSION MEETING**  
*7:00 p.m. Bridgewater Township Government Center*  
*Wednesday, October 26, 2016*  
*Official Minutes*

- ❖ Larry Alderks, as acting chair, called the meeting to order at 7:00pm. Members present were Larry Alderks, Bruce Morlan, Jim Braun, Carolyn Braun, Ray Larson, Kurt Schrader, John Holden, Gary Ebling, Kathleen Doran-Norton, and Frances Boehning.
- ❖ There was no formal agenda; topic to be covered tonight is Planning Commission Process and Procedure.
  
- ❖ Public Hearing – None
  
- ❖ Solar Garden Project –
  - Kathleen Doran-Norton reviewed the Dundas Holdings Solar Garden to date.
  - Carolyn Braun reviewed a typical commercial application process versus this application.
  - Reviewed and discussed options to deny an application and the changes needed to re-apply in less than 12 months. Our current ordinance states that the applicant can reapply in 12 months.
- ❖ Process and Procedures
  - Application Deadlines
    - There is a need for both staff and Supervisors to agree and stick to a deadline date.
    - Carolyn Braun will create a deadline sheet and provide it to Commissioners and Supervisors.
      - This information will also be placed on the website.
  - Checklists
    - Reviewed the benefits of checklists
      - Different checklists would be needed depending on the type of project
        - Carolyn Braun will create a base checklist and present at the next meeting.
  - Economic Benefits
    - Discussed tax benefits of certain projects to the township.
  - Ordinance Changes
    - Discussed amending the ordinance to include items in the pre-application.
    - Carolyn Braun will include direction for the applicant to meet with staff.
    - Add the need for “full size” plans to the ordinance when submitting an application.
  - Planning and Zoning Commissioners should be given a copy of any decisions made by the Board of Supervisors.
- ❖ Misc.

- Gary Ebling requested that the Commissioners review items to be added to Rice County Comp Plan during a later meeting.
    - Mill Town Trail – south of Dundas
    - Recreational land use next to trail
    - Need opportunity to zone outside of AG
    - other
  - Reviewed the County Road 1 project
    - Suggested adding 2 feet to the road and stripe for bike use.
  - Vice-Chair
    - Larry Alderks made a motion to approve Bruce Morlan for Vice-Chair of the Planning and Zoning Commission, Ray Larson seconded, all approved.
- ❖ Adjournment – next meeting will take place on November 30, 2016. – Bruce Morlan made a motion to adjourn at 9:00pm, Ray Larson seconded, all approved.