

**Planning Commission Meeting
Bridgewater Township
Official Minutes
Wednesday, December 16, 2015**

- ❖ John Klockeman called the meeting to order at 7:05pm. Members present were John Klockeman, Bruce Morlan, Jim Braun, Carolyn Braun, Kathleen Doran-Norton, Ray Larson, John Holden, Gary Ebling, and Frances Boehning.
- ❖ Joint Board of Supervisors meeting with Planning Commission
 - A letter from the City of Dundas was reviewed. Bruce Morlan's position is up for renewal on the PCARD and Dundas requested that two names be submitted for consideration. The Board of Supervisors will contact John McCarthy and request an extension to January 12, 2016, as we are taking applications until that date.
 - Kathleen Doran-Norton requested a board process for contacting legal representatives. The question was asked – can we have legal representation at a meeting to help with legal issues that come up, advise on conflict of interest, and a process to alert the Board of Supervisors when there is a legal challenge to an ordinance, process for setting meetings, and a process for staff contacting legal. Kathleen Doran-Norton made a motion to contact Peter Tiede and request clarification of process – no second and no vote. This will be brought up again at another meeting.
 - Discussed Stropke Lot Split and overall driveway size in ordinance.
 - Discussed City and Township ordinance issues regarding lot size. This is in the process of being resolved and will be brought up at a later meeting.
 - The Board of Supervisors meeting was adjourned at 7:51pm.
- ❖ The Planning and Zoning Commission meeting was opened at 7:52pm.
- ❖ Bruce Morlan made a motion to approve the agenda, Ray Larson seconded, added Ripple site under Misc. – all approved.
- ❖ Bruce Morlan made a motion to approve the minutes from October 28, 2015, Ray Larson seconded, all approved.
- ❖ The Open Forum was opened and closed at 7:55pm.
- ❖ Public Hearing – none
- ❖ Old Business –
 - Update on Rice Creek Overlay District ordinance process.
 - The December 12, 2015, meeting was cancelled due to members not being available. Discussed purpose and goal of the steering committee. A meeting was set for January 16, 2016, at 10am in the Bridgewater Town Hall. Steering committee to include Ray Larson, Bruce Morlan, Gary Ebling, Ross Grothe, Tom Noonan, Roger Helgeson, Jim Braun, and Carolyn Braun. The initial meeting will involve setting goals and list of future meetings. The pro-tem chair for this committee will be Gary Ebling.
 - Community Solar Gardens – Discussion on proposed ordinance
 - Reviewed and discussed changes to ordinance
 - Kathleen Doran-Norton will bring up the opportunity and issues to the Dundas City Council.
 - Maximum size for accessory structures – Discussion on proposed ordinance.
 - This will be brought up for public hearing when the solar ordinance is presented.
 - Discuss items to submit for Rice County Comprehensive Plan project
 - Report from Doran-Norton on County Comp Plan meetings –

- Review of items to submit to the county.
 - Carolyn Braun suggested adding specific roadways
 - The Board of Supervisors should give direction to the Planning and Zoning Committee regarding the comp plan and comments to the Rice County comp plan.
- ❖ New Business –
- Discuss issues with the zoning ordinance
 - Need to update the accessory structure size in ordinance to match current restrictions.
- ❖ Miscellaneous
- Ripple site – 3647 Lonsdale Blvd. – in foreclosure. Site does not meet current standards – sewer does not meet restrictions, no well present. A realtor and building inspector will need to check on the mobile home to determine if it is livable.
- ❖ Bruce Morlan made a motion to adjourn, Ray Larson seconded, all approved. – 9:08pm.

Respectfully Submitted,

Frances Boehning
Bridgewater Township Clerk.