

Bridgewater Township Flood Mitigation
County of Rice, State of Minnesota
June 1, 2015
Official Minutes

Call to order – 1:00 pm

Pledge of Allegiance

Roll Call: John Holden, Gary Ebling, Glen Castore, Kathleen Doran-Norton, Frances Boehning, Rebecca Carlson

Gary Ebling

- Reviewed possibility to move dirt from pond to build up township road 115th.
- Gary Ebling will speak with John McCarthy regarding working with Jim Braun for the lot split for the Dundas Pond.
- Soil Borings should come in this week.
- WSB is working on the bid documents, should be completed shortly.
- Glen Castore is working on getting invoices to Bridgewater from WSB.
- Brad Pfahning will create a form to get the necessary information for creation of the invoices.
- Ads need to be placed to request bids prior to the pre-bid meeting. Rules and bid-process will be communicated to all bidders. Answers to any questions will be responded to via email to all bidders.
- Edgebrook – reviewed current projects and options.

Rebecca Carlson

- Mentioned taking a small amount of black dirt – amount to be determined when boring are completed. She will provide site lines to determine amount of dirt needed.

Current projects – reviewed email :

- From: <gcastore@gofast.am>
Date: Jun 1, 2015 9:07 AM
Subject: Re: Project Reports & Financial Records
To: "Pfahning Family" <pfahning@northfieldwifi.com>
Cc: "Glen Castore" <gcastore@gofast.am>, "Glen Castore" <gcastore@ll.net>, "Gary Ebling" <gebbling@rconnect.com>, "Kathleen Doran-Norton" <kdorannorton@gmail.com>, "John Holden" <avianwoods@gmail.com>

Brad,

My suggestion for names. The amounts are correct.

1. Spring Creek Flood Mitigation Study \$50,000 (DNR grant, terminates June 30, 2015) WSB is the primary contractor
2. Rice and Heath Creek Flood Mitigation Study \$50,000 (DNR grant, terminates June 30, 2015) Emmons & Olivier Resources(EOR)is the primary contractor
3. Spring Creek DNR Projects \$560,000 (DNR grant, terminates June 30, 2016)

On the two studies - the latest date for our final invoices is July 30, 2015. Payment of those final invoices is contingent on the DNR receiving a final report. They have already received the final report on Spring Creek.

There will probably be two other projects related to Spring Creek but not funded by the DNR.

1. Rock Farm Waterway (primarily funded by Rice County Soil & Water [RCSW]). It is not clear yet whether RCSW money will flow to the township or directly to the contractor.
2. Timberlane - probably financed by the township with some cost sharing from residents.

Glen

> Gary spoke with me Friday about financial reporting for the Grant Projects
> and timely submission of requests for payments from those grants.
>
> 1) Can you please respond with the specific total value of each separate
> grant. I know ballparks but want to start reporting specifics.
>
> 2) Please also send me the correct name for each separate project so that
> can be entered into Quickbooks correctly. We have all used different
> terms
> at times and it will help for consistency if all reporting matches the
> grant descriptions.
>
> 3) I will set up some new accounts for the chart of accounts based on your
> responses and will create reports this week about what we have submitted
> for payment, what we have received and breakdowns of all the expenses to
> date by project.
>
> Please also include best phone number to reach you at with any questions.
>
> Thank You
>
> Brad Pfahning

- Need a memo of understanding with Gary Rock and the owner of the land for the central pond. A survey will need to be completed first.
- Glen Castore made a suggestion to use Ryan Blumhoefer for any legal work on this project.

Adjourn