

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
February 10, 2016
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Kathleen Doran-Norton, Gary Ebling, Brad Pfahning, Dennis Brown, Jim Braun

Introduction of Guests: None

Approval of Agenda: John Holden made a motion to approve the agenda with additions, Kathleen Doran-Norton seconded, all approved.

Public Comment on Non-Agenda Items: A question was asked about splitting off parcels in the wild and scenic area. It was noted that David Bly assisted in obtaining the approval for this split.

Approval of Minutes & Claims

- February Claims – The claims were reviewed; Kathleen Doran-Norton made a motion to approve the claims, John Holden seconded, all approved.
- January 13, 25, and February 6, 2016 Meeting Minutes – John Holden made a motion to approve the minutes, Kathleen Doran-Norton seconded, all approved.

Treasurer's Report

1. Treasurer's Report – Brad Pfahning reviewed the current bank balances. He will follow up on obtaining a credit/debit card for the township. The card would be used for the township website, annual fees, and training events.
2. Budget Review/Approval – The budget was reviewed by Brad Pfahning and approved by the Board of Supervisors. This will be presented by the treasurer at the Annual Meeting in March. John Holden made a motion to approve the budget, Kathleen Doran-Norton seconded, all approved.

Clerk's Report-

1. Approve notice for Northfield News regarding Elections – The legal notice was approved to run in the Wednesday edition of the Northfield News.
2. A request was made by Kilmeyer for past gravel quotes and invoices. Gary Ebling worked with Mike Groth to obtain and send the information requested.

Planning & Zoning

1. Staff Report including – Jim Braun noted this month we issued three building permit applications, one lot split, and one sewer permit.
 - Septic certification - Jim Braun will work with Benny Svein to have him sign and file all of the completion certificates.
 - Permit completion- Jim Braun will work with Benny Svein to have him sign and file all of the completion certificates.
 - Future of Planning and Zoning and process discussion – not discussed.
2. Status of Road Right of Way information - Kathleen Doran-Norton would like to have a cost to record all old roads. Jim Braun checked and found that everything after 1946 had been registered, however, all roads prior to 1946 had not been registered. According to Peter Tieded, Bridgewater Township can claim roads and ditches by right of use. It was suggested that a form be created to have residents sign that would allow tree removal in ditches.
3. Solar Ordinance – A public hearing will be held in March during the Planning and Zoning meeting. Carolyn Braun is making the changes requested during a previous Planning and Zoning meeting to the ordinance.

4. A public hearing will be held during the February Planning and Zoning meeting on the accessory residential building size ordinance. A postcard inviting the public to attend will be sent out.
5. A request was made to have Planning and Zoning discuss mining in the Rice Creek area in an effort to protect groundwater.
6. A request was made to have Planning and Zoning discuss driveway widths and lot widths.
7. Carolyn Braun will work to provide a Shoreland draft to discuss at the next Planning and Zoning meeting.
8. Kathleen Doran-Norton made a motion to approve the Raze and Remove Building permit at 3647 Londale Blvd., John Holden seconded, all approved.
9. A discussion was held regarding the Rice County C.U.P. issued to Keith Johnson for a gravel pit. The pit was not reclaimed and needs to be taken care of. Jim Braun will look into the matter and present options at the next meeting.
10. The need to revise the Planning and Zoning by-laws was discussed; changes needed include moving to a seven member board, change in method of contacting residents regarding changes to ordinances.
11. Kathleen Doran-Norton made a motion to approve Resolution 2016-02 for the Rice County T.E.P.P Permit for crushing aggregate, John Holden seconded, all approved.
12. A meeting was requested with the Board of Supervisors, Don Redmond, SMC and OMG. The date is to be determined.
13. Status of Bridgewater Cartway information – not discussed
14. Confirm planning goals; town code, comp plan, Rice County comp plan – Jim Braun suggested holding off on a Bridgewater Comp Plan until the Rice County Comp Plan is complete. Kathleen Doran-Norton will talk to Rice County regarding suggested items needed in the Comp Plan.
15. A request was made to have Planning and Zoning discuss the future placement of housing clusters.

New Business

1. Annual Meeting preparation discussion – The 2015 agenda was reviewed and the agenda for 2016 was discussed and agreed upon.
2. Beth Kallestad proposal – property owners favorable to agricultural improvements/changes will need to be identified. Clearer direction will need to be given to Beth Kallenstad prior to following up on potential grants.
3. Levy recommendation – A discussion was held regarding the budget and future needs. Discussed a 3% levy on \$300,000 = \$9,000. Kathleen Doran-Norton made a motion to approve recommending a 3% levy, John Holden seconded, all approved.
4. Update Road Information – not discussed.

Old Business

Upcoming Meetings

- Elections and Annual Meeting, March 8, 2016, 8:10pm Bridgewater Town Hall
- Board of Supervisors meeting, March 9 , 2016, 7pm Bridgewater Town Hall
- Flood Mitigation Meetings, Mondays at 1:00pm, Bridgewater Town Hall
- Planning and Zoning meeting, February 24, 2016, 7pm Bridgewater Town Hall
- Dundas Annexation Review – February 20, 2016, 10am Bridgewater Town Hall
- Northfield Annexation Review – TBD
- Dundas Transportation Committee - ?

Adjourn – 10:15 pm