

**Bridgewater Township Board of Supervisors**  
**County of Rice, State of Minnesota**  
**December 9, 2015**  
**Official Minutes**

Call to order

Pledge of Allegiance

Roll Call: John Holden, Kathleen Doran-Norton, Gary Ebling, Brad Pfahning, Jim Braun

Introduction of Guests: Ed Stroble

Approval of Agenda: John Holden made a motion to approve the agenda, Kathleen Doran-Norton seconded, all approved.

Public Comment on Non-Agenda Items: Ed Stroble of Stroble Tree Service introduced himself and the tree services his company offers.

Approval of Minutes & Claims

- December Claims – Treasurer reviewed claims, John Holden made a motion to approve, Gary Ebling seconded, all approved.
- November 12, November 23, December 7, 2015 Meeting Minutes – Kathleen Doran-Norton made a motion to approve all minutes, John Holden seconded, all approved.

Treasurer's Report

1. Timing of budget meeting – The budget meeting will be held at 6pm on January 13, 2016.
2. Status of Dundas Spreadsheet (working with Kathleen Doran-Norton) – Brad Pfahning is working on this and will send it to Kathleen Doran-Norton when it is complete.
3. Tax issue – Bridgewater Township was recently informed by the IRS that we were delinquent in payment. Brad Pfahning spoke with IRS representatives, who assured the Township that we are in compliance. Kathleen Doran-Norton requested that Brad Pfahning send a letter to the IRS confirming the calls and what was agreed to.
4. List of reports and due dates for which Treasurer is responsible – Brad Pfahning reviewed the reporting schedule.

Clerk's Report-

1. Election and Planning and Zoning notice for newspaper. – The notices were reviewed, revised, and will be posted in the Northfield News.

Planning & Zoning

1. Staff Report – Reviewed recent permits and lot splits. TEPP public hearings have been moved to January, 2016.
2. Status of completion notices from Benny Svein – Jim Braun is creating a spreadsheet listing all of the permits given and the current status. The list of septic permits/certificates of completion will be complete by January 30, 2016. The list of building permits/certificates of completion will be complete after the Road ROW report is done.
3. What would we like to see in the revised Rice County comprehensive plan – Reviewed the timing of counties schedule, reviewed items to be submitted to Rice County.
4. Follow-up on septic inspection and certifications access to realtors – Jim Braun reviewed what will be made available to realtors.
5. Discuss moving lot splits from and administrative function to requiring board action/ Stopke split – Jim and Carolyn Braun have been working on this and found a flaw in the ordinance. They have requested the opportunity to review the ordinance and present to the Planning and Zoning Commission. Discussion was moved to December 16, 2015.
6. Cancellation of December 12 meeting to discuss scheduling meetings intended to discover property owners concerns over proposed Rice Creek ordinance – Discussion moved to December 16, 2015.
- 6a. Process for Rice Creek ordinance – Discussion moved to December 16, 2015.
7. Progress on road ROW report – Jim Braun is working on this.
8. PRC meeting – Project Resources Corporation – The Board of Supervisors would like to be present for this meeting.

## New Business

1. Beth Kallestad proposal on flood mitigation\clean water grants – board motion – Kathleen Doran-Norton suggested this may be a way to improve the landscaping around the Central Pond. As the Board feels that we are not ready for additional projects at this time, we will hold off on starting another grant for 6 months.
2. Meeting with EOR consultants and property owners on terrain analysis\flood mitigation proposal – This meeting has not occurred yet. Kathleen Doran-Norton will contact EOR and determine when a meeting could be scheduled.
3. WRAPS - 3rd meeting – Kathleen Doran-Norton attended the meeting – Findings include – 1. Water quality standards will be increasing. 2. The new hydrologist mentioned that they need to give approval to our Shore land Ordinance – this is in process and we should expect it to be approved shortly.

## Old Business

1. Edgebrook – in the spring, the Township will work with the utility companies to get the utilities moved so that the road and culverts can be finished. A request was made from Bob Gill for assistance in financing the cost share portion of the Edgebrook project. Kathleen Doran-Norton made a motion to approve a loan to Bob Gill not to exceed \$18,000 for the finance of the field improvement project at the same interest rate as the Edgebrook assessment, John Holden seconded, all approved.
2. Dundas Pond – some complaints were received from Bridgewater Heights residents regarding tree removal for the Dundas Pond project. The Township may look into planting trees at a future date on the edge of the project.
3. Central Pond - DNR shore land compliance – this is with the DNR for review.
4. FEMA update – certification due date 1/26/16 – Gary Ebling will finish this and present to the Board during the next meeting in January, 2016.
5. The Board has learned that a letter of support for the flood mitigation projects will be coming from the City of Northfield.
6. A meeting needs to be scheduled with the City of Dundas during the first quarter of 2016 regarding the 115<sup>th</sup> Street reconstruction project. A meeting with 115<sup>th</sup> Street residents will follow this.

## Upcoming Meetings

- Board of Supervisors meeting, January 13 , 2016, 7pm Bridgewater Town Hall
- Flood Mitigation Meetings, Mondays at 1:00pm, Bridgewater Town Hall
- Planning and Zoning meeting, December 16, 2015, 7pm Bridgewater Town Hall

Adjourn – 9:40pm