

**Bridgewater Township Board of Supervisors**  
**County of Rice, State of Minnesota**  
**December 10, 2014**  
**Official Minutes**

Call to order

Pledge of Allegiance

Roll Call: John Holden, Kathleen Doran-Norton, Gary Ebling, Brad Pfahning, Jim Braun, Frances Boehning

Introduction of Guests: none

Approval of Agenda: John Holden made a motion, Gary Ebling seconded, all approved with amendments.

Public Comment on Non-Agenda Items: Jo Ellen Wierson mentioned a letter she received from Union Pacific Railroad Company regarding a proposed railway siding. A survey team was sent out and a survey was conducted. Jim Braun is going to look into who has authority over active rail lines. Stephanie Henrickson commented on upcoming legislative issues. Larry W. commented the recent survey conducted for Edgebrook Drive. The survey showed that property lines are not where residents thought they were.

Approval of Minutes & Claims

- December Claims – Gary Ebling made a motion to approve, John Holden seconded and all approved.
- November, 2014 Meeting Minutes - Gary Ebling made a motion to approve, John Holden seconded and all approved.

New Business –

- Bittersweet North Well - Kathleen Doran-Norton excused herself due to conflict of interest.
  - Resident, Alan Norton, explained that the current 30 year old well was failing. A request was made to the township to create a service district for a private well for the Bittersweet North neighborhood. The estimated cost would be \$22,368 with additional compensation for the current property owner to transfer the corner of land with the well into ownership by the association. Next steps include:
    - Determine total costs
    - A lot split and easement will be needed to transfer the well into the association
    - Alan Norton will speak with the residents to determine the length of the assessment – 5-15 years.
    - Jim Braun will draft the appropriate petition and email it to Alan Norton
  - Remainder of discussion was tabled until the end of the meeting to allow the Supervisors time to read a legal memo from Bloomhauser.

Treasurer's Report -

- Annexation Report – Brad Pfahning is working on this report
- A report comparing finances from 2012, 2013, and 2014 was reviewed.
- A meeting was requested for 3pm on December 18, 2014, to review budgets and road expenses.
- A request was made to set up a separate bank account for equipment reserves, starting amount to be \$100,000. The amount may be adjusted later by the board. John Holden made a motion to approve, Gary Ebling seconded, all approved.
- Gary Ebling informed the board of two late invoices that will need to be paid prior to year end.
  - The Salisbury claim will be \$3,906.18. John Holden made a motion to approve, Gary Ebling seconded, all approved.
  - Samuelson Surveying will submit an invoice for \$2,600.00 for conducting a survey of Edgebrook. Gary Ebling made a motion to approve, John Holden seconded, all approved.

#### Clerk's Report-

- Update on filing – Kathleen Doran-Norton made a motion to approve the General Records Retention Schedule, John Holden seconded and all approved.
- Post Election Notices – the election notice to open township positions will appear in Saturday, December 13 Northfield News paper.
- Clerk commented that the 115<sup>th</sup> Street Agreement was signed and given to Dundas City Hall on November 25<sup>th</sup>.
- Brad Pfahning will complete the Workers Comp insurance packet.

#### Planning & Zoning

- ROW Report – Jim Braun has reviewed the ROWs on each road and is creating a map with the information. Deb Johnson is reviewing the last book. For any additional work needed, Jim Braun will go to the county assessor's office.
- Access driveway permit – standards will be added per the road ordinance and Kathleen Doran-Norton will post this on the website.
- Jim Braun will have a letter drawn up for the septic installers by the next meeting in January.
- It was noted that we need to find another septic inspector.
- A request was made for a sign stating "You are entering Bridgewater Township – permits required".

#### New Business

- Update on the Fire JPA by Glen Castore
  - The JPA is getting quotes for a survey on the facility. Glen Castore asked if the board would consider holding the bond for the new facility. In addition to this, it was requested that Bridgewater ask Northfield if they would bond for the new facility.
  - Glen Castore discussed the JPA positions and upcoming truck purchases.
  - Fire Service Agreement - Gary Ebling made a motion to approve, John Holden seconded, all approved.
- Bittersweet North Well – John Holden made a motion to have Peter Tiede check on the legalities of a service district and to have Alan Norton go to the association to get their input on a possible bond up to 15 years and a petition, Gary Ebling seconded, all approved.

#### Old Business

- DNR Flood Mitigation, FEMA, SWCD projects – Glen Castore and Gary Ebling gave an update on the Spring Creek project –
  - A meeting was held with Jennifer Hauer-Schmidt from FEMA Rice County. They went through the FEMA project and application.
  - Rice County will submit the application.
  - A meeting will be held with McClosky in mid-January.
- Edgebrook
  - Steve Pahs would like to meet with residents along the swale.
  - Waiting on Peter Tiede to state a position and then will pass the result onto Ophaug to create an easement.
  - The recent survey will be passed on to Steve Pahs.
  - The goal is to complete the project prior to spring crops going in.

#### Upcoming Meetings

- Planning and Zoning meeting December 17, 2014, at 7pm at Bridgewater Town Hall
- Budget and Road meeting December 18, 2014, at 3pm at Bridgewater Town Hall
- Board of Supervisors – January 14, 2015, at 7pm at Bridgewater Town Hall

Adjourn – 9:55 pm