

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
August 12, 2015
Official Meeting Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Kathleen Doran-Norton, Gary Ebling, Jim Braun, Brad Pfahning, Frances Boehning

Introduction of Guests: none

Approval of Agenda: John Holden made a motion to approve the agenda with changes, Kathleen Doran-Norton seconded, all approved.

Public Comment on Non-Agenda Items:

Approval of Minutes & Claims

- August Claims – Kathleen Doran-Norton made a motion to approve the claims, John Holden seconded, all approved. Request was made to transfer \$200,000 from the Equipment fund to cover expenses.
- July 8, July 15, July 23, July 27, August 10, 2015 Meeting Minutes – John Holden made a motion to approve the minutes in total, Kathleen Doran-Norton seconded, all approved.

Treasurer's Report

- MN Audit Report – Brad Pfahning will submit the report to the state auditor via email by Saturday. A list will be created prior to the next meeting detailing the list of reports, and due dates, that are submitted by the Treasurer.
- Dundas annexation payment status – The City of Dundas found and corrected errors that appeared on past accounts. Kathleen Doran-Norton will work with Rice County to obtain information for next year's annexation payment. Kathleen Doran-Norton will work with Brad Pfahning and John Holden on creating the report.
- DNR Grants – expenses, claims sent to DNR, Status – The claims have been submitted.
- USDA Funding – Brad Pfahning reviewed the information available on USDA Funding.

Clerk's Report-

- Outside office door not closing properly and Town Hall maintenance.- It was suggested that we peel back the landscaping and rock to expose the foundation to check for any issues. Gary Ebling estimates the cost of the review will be approximately \$4,000. John Holden made a motion to proceed with reviewing the project and obtaining an estimate for the work needed, Kathleen Doran-Norton seconded, all approved.
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Planning & Zoning

- Staff Report – Reviewed new permits.
- Rice Creek Ordinance Update – Carolyn Braun has put together a draft and will send it out to Planning and Zoning next week. A public hearing will take place on August 26 to review the Draft Ordinance.
- Road Right of Way Statue – Deb Johnson will work to finish the report.
- Lot Split for the Dundas Pond – Jim Braun met with John McCarthy, an application needs to be submitted from the landowners, Gary Ebling will get the applications completed and give to John McCarthy.
- SMC Gravel Meeting – Jim Braun met with Don Redmond and another representative from SMC today. Mr. Redmond was instructed to start restoration with the next 30 days. A bond is needed for the Milwaukee Pit – when it is delivered to the clerk, she will call Kathleen Doran-Norton to place it in the bank.
- DeGroot – Reviewed the current status. Jim Braun visited the property today and spoke with Mike DeGroot. He will look into options to clean up the property. Suggestion was made to create a new interim use permit.

New Business

- Local Resolution 2015-11 regarding Climate Change/discussion – Kathleen Doran-Norton made and reviewed changes to the draft – this will be reviewed during the next meeting.

Old Business

- DNR Grant/Flood issues/updates
 - Ongoing budget reporting – a meeting will be held on Saturday, August 22, at 9:30am at the Town Hall to review how the report will look and who will be project lead.
 - Status of contracts Dundas Pond/Edgebrook - Complete
 - Communication to project bidders and feedback regarding bidder tabulations – Bids have been received for the Dundas and Edgebrook projects, additional information is needed from WSB prior to sending out information on the Central Pond.
 - Closing date and purchase agreement with Paulson and Rock for Dundas Pond. – The purchase agreement will be completed on Saturday, August 15, at 8am at the Bridgewater Town Hall. The closing date for the sale will take place one week later.
 - John Holden made a motion to approve Resolution 2015-16 to have the Treasurer set up a line of credit at the bank not to exceed \$560,000, in order to cover expenses prior to receiving reimbursement from the DNR, Kathleen Doran-Norton seconded, all approved.
 - Statement letter to Northfield – Kathleen Doran-Norton reviewed a preliminary letter draft. Gary Ebling will get additional information from Adam Parker to provide to Kathleen Doran-Norton to add in to the letter. The letter will be sent to all Northfield City Council members.
- Result of meeting with Dennis Luebbe
 - Determine which roads should go back to the county – this will be discussed following the traffic count study.
 - Conduct traffic count study – Kathleen Doran-Norton has a contact at MNDOT to assist in conducting a traffic count study. Gary Ebling and Dennis Brown will work to identify which roads need a count. Preliminary list is: 115th, Cabot, Decker, Baldwin, Baseline, 118th, Falk, Gates, old 218, and 145th.
- Road Discussion
 - Status of invoices to private parties – Brad Pfahning will have this completed within the next week.
 - Dust Control/status - completed
 - Upper Oak Hill street repair status - completed
 - Review of fall road work – Gary Ebling will work with Dennis Brown and Mike Groth to draw up a plan of what needs to be completed and timing.
 - Mowing ditches – John Holden made a motion to move mowing to after October 1. Further discussion will take place next month.
 - Brush Spraying or removal – not discussed
 - Grader maintenance/ touch up painting – Gary Ebling will work to get a quote done on this.

Upcoming Meetings

- Public Hearing for Edgebrook assessment – Thursday, August 13, 2015, 7pm, Bridgewater Town Hall
- Closson and Paulson purchase agreements – Saturday, August 15, 2015, 8am, Bridgewater Town Hall
- Fire Board Meeting, Tuesday, August 18, 2015, 7pm, Bridgewater Town Hall
- Financial Project Accounting, Saturday, August 15, 2015, 9:30am, Bridgewater Town Hall
- Board of Supervisors meeting, September 9, 2015, 7pm Bridgewater Town Hall
- Flood Mitigation Meetings, Mondays at 1:00pm, Bridgewater Town Hall
- Planning and Zoning meeting, August 26, 2015, 7pm Bridgewater Town Hall

Adjourn – John Holden made a motion to adjourn at 10pm, Kathleen Doran-Norton seconded, all approved.