

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
April 8, 2015
Official Minutes

Call to order – 7pm

Pledge of Allegiance

Roll Call: John Holden, Gary Ebling, Kathleen Doran-Norton, Jim Braun, Brad Pfahning, Frances Boehning

Introduction of Guests: None

Approval of Agenda: John Holden made a motion to approve the agenda with changes, Kathleen Doran-Norton seconded, all approved.

Public Comment on Non-Agenda Items: None

Approval of Minutes & Claims

- April Claims – John Holden made a motion to approve the April claims, with the exception of WSB, Kathleen Doran-Norton seconded, and all approved.
- February 18, 2015 Budget Minutes – John Holden made a motion to approve, Kathleen Doran-Norton seconded, all approved. March 4, 2015 Meeting Minutes - Kathleen Doran-Norton made a motion to approved, with changes, John Holden seconded, all approved.

Treasurer's Report –

- As Gary Ebling has not signed the check card at the bank, it was suggest and approved to have Kathleen Doran-Norton sign the checks.
- A request was made to review and invoice the DNR on the \$50,000 grant. This is to be presented at the May Board of Supervisors meeting.
- Brad Pfahning reviewed the Treasurer's report and noted that we will be making a transfer from savings to checking.

Clerk's Report-

- 2015 Goals and Projects will be added to the May Board of Supervisors meeting.

Planning & Zoning

- Jim Braun noted the increase in building permits issued as spring approaches.
- A possible septic inspector has been located and interviewed. Jim Braun recommended using Gilmer Excavating Inc. for a 90 day trial period. John Holden made a motion to approve this trial, Kathleen Doran-Norton seconded, all approved.
- The limitation of the Dixon lot were reviewed and discussed.
- Jim Braun will complete the road easement report for the main roads and present to the board. The Board of Supervisors will review the maps of the old cartways and determine which ones will be kept.
- A request was made to have Jim Braun check on the status of the bonds for the SMC TEPP.
- Rice Creek meeting – April 18 meeting has been moved to Saturday, April 25, 9am –noon.

New Business

- DNR Grant / Flood Issues
 - *Approval of Credit Line Resolution 2015-05* – John Holden made a motion to approve obtaining a line of credit, Kathleen Doran-Norton seconded, all approved.
 - Status of land purchase – The realtor is looking into options for the seller. The seller has requested that Bridgewater Township look into Ducks Unlimited to restore the area around the pond. John Holden has volunteered to look into this for the township.
 - Status of needed Easements – no issues at this time.

- *Possible alternative design for the Dundas Pond pipe* – John Holden and Gary Ebling are looking into the possibility of using an additional holding pond versus the original pipe from the Bridgewater Heights Development.
- *Scheduling of Drainage Project(s) weekly meetings / Decision ability what's needed?* – Weekly meetings will be held on Mondays at 8:30am beginning on April 20.
- *Division of work - who will help with the projects* – This will be determined during the initial meeting
- *Project financial billable and payables process.* – Brad Pfahning will create separate books for each of the projects; Edgebrook, Spring Creek, and Rice/Heath Creek. Kathleen Doran-Norton made a motion to approve this, John Holden seconded, and all approved.
- DNR completion of the contract and mailing to the Township – Brad Pfahning will check if this have been completed.
- Soil Borings – A discussion was held on when this could be accomplished. Kathleen Doran-Norton made a motion to approve McGee and Betts to complete the soil boring on the Claussen property not to exceed \$3,000, Gary Ebling seconded, all approved.
- Water Table heights - This will be revealed by the soil borings and be used to determine the depth of the pond.
- Request to work with Ducks Unlimited to make the pond(s) – John Holden will work on this.
- Documents from WSB for both projects – These will be completed by April 10, 2015, at 10am for the meeting with WSB.
- Bid specifications and timing – The plan needs to be finalized first then a public notice will be placed and advertised.
- Future Engineering projects (Heath / Rice Creek Watershed studies)
 - *Approval of a Contract for new Engineering Consultant* – A \$50,000 grant has been obtained to complete a study. Glen Castore recommends that we use EOR Inc. to complete the water study. Kathleen Doran-Norton made a motion to use EOR Inc. per Glen Castore's recommendation, John Holden seconded, all approved.
 - *Appointment of Glen Castore as a Township project manager*- Kathleen Doran-Norton made a motion to appoint Glen Castore as the special project manager for Bridgewater Township, John Holden seconded, and all approved. Kathleen Doran-Norton made a motion to pay \$50 per meeting for the special project manager, John Holden seconded, and all approved.
 - Meeting with EOR on the DNR Heath / Rice Creek watershed project 4/14, 10:00AM

Old Business

- Roads discussion
 - Status of the 2014 FEMA payment and funds
 - Gary Ebling reviewed the events to date
 - Gary Ebling and John Holden will follow up with FEMA to determine when Bridgewater Township will receive the money promised.
 - 2015 Gravel operations – This will begin as soon as road restrictions are lifted.
 - Tree Trimming - Per Dennis Brown, this is near completion.
 - Ditch Cleaning: FEMA vs. planned projects – Dennis Brown and Gary Ebling will work together to determine next steps.
- St. Paul Port Authority PACE Project – We received an update agreement from the St. Paul Port Authority that clarifies some of the language. Gary Ebling made a motion to resign the agreement, John Holden seconded, and all approved.

Upcoming Meetings

- FEMA/Flood meeting, April 20,27, May 4,11, 2015, 8:30am Bridgewater Town Hall
- Rice Creek Information meeting, April 25, 2015, 9am Bridgewater Town Hall
- Planning and Zoning meeting, April 29, 2015, 7pm Bridgewater Town Hall
- Board of Supervisors Meeting, May 13, 2015, 7pm Bridgewater Town Hall

Adjourn