

**Bridgewater Township Board of Supervisors**  
**County of Rice, State of Minnesota**  
**October 10, 2018**  
**Official Minutes**

Call to order

Pledge of Allegiance

Roll Call: Glen Castore, Gary Ebling, Brad Pfahning, Jim Braun, Frances Boehning. John Holden did not attend.

Introduction of Guests: None

**Approval of Agenda:** Glen Castore made a motion to approve, Gary Ebling seconded, all approved.

**Public Comment on Non-Agenda Items:** None

**Approval of Minutes & Claims**

- September Claims – Brad Pfahning noted that half of the claims amount was for the second half of the fire service contract. Glen Castore made a motion to approve, Gary Ebling seconded, all approved.
- September 19, 24, and October 5, 2018 Meeting Minutes - Glen Castore made a motion to approve, Gary Ebling seconded, all approved.

**Treasurer's Report**

1. Treasurer's Report – Brad Pfahning reviewed the current Treasurer's report and the budget expenses versus actual to date.
2. Bank reconciliation – Given to the clerk.
3. Revenue Report - Given to Supervisors for review.
4. PERA forms – Given to clerk.
5. IRS Update/EFT form – Brad Pfahning noted that he will be sending in the requested report.
6. Quarterly reports for solar project – The report has been sent to the Solar Company.
7. Budget update – Reviewed with Supervisors.

**Clerk's Report-**

1. Election Judges – Glen Castore made a motion to approve the list of judges for the November Election, Gary Ebling seconded, all approved.
2. Mail - the clerk reviewed the mail for the month.

**Planning & Zoning**

1. Staff Report
  - Jim Braun reviewed a recent conversation with Peter Tiede regarding the issue with Eric Hong. Peter Tiede stated that as he is not a judge, he cannot rule on this issue. Jim Braun will have Peter Tiede send a letter to Eric Hong stating that he will need to consult with his legal representation to obtain a ruling on the issue.
  - Permits requested in the last month were reviewed by Jim Braun.
2. Blighted Properties
  - Timberlane blight update
    - The current state of the building was reviewed. For the township to raze the building, the cost will be very prohibitive. The old permit is no longer valid as it has expired. The Official Building Inspector will need to inspect the property for any new permit to be issued. The homeowner will need to meet with the Board of Supervisors prior to a new permit.
  - DeSpain property
    - Jim Braun has verbally requested that the property be cleaned up in the past. So far, significant improvement has not been noted. He will send her a letter requesting the property be cleaned and follow up with a visit on October 25, 2018.
  - Hollinger property
    - This property is still not cleaned up. Jim Braun will look into next steps.
  - Green House property on Cty Rd 1 – Jim Braun will review this property with Scot Rosevold and determine next steps.
3. Rice County C.U.P authority update – Still waiting for the County Administrator to respond to Jim Braun with next steps.
4. Meetings regarding future use of Hoover Dump site – Jim Braun talked to SMC. No new developments at this time.

5. Codification – Carolyn Braun is working on this and will have a draft by October 25<sup>th</sup>.
6. Comp Plan – this needs to be worked on to lay out what the Township will look like in the future.
7. Tyler Holden – Mr. Holden is building a pond on his property. He received a verbal OK from Justin Fuchs. The Board suggested that he also contact the Army Corps of Engineers and other government units and get the approval in writing.

#### **New Business**

1. Storm Damage Update
  - a. Maps showing the parcel and address have been created for Brent Aspenwall to review. Pictures of the debris will also be given to him.
  - b. Perry Collins will engage a company to come down and chip all of the debris at the Steam and Gas site.
  - c. Glen Castore and Gary Ebling discussed a resident on Ebel Avenue that is having difficulty with storm debris clean up.
2. Northfield Township use of Bridgewater Town Hall – Due to storm damage, the Northfield Town Hall is not usable. The Clerk sent a note to Northfield Township stating that they can use the Bridgewater Town Hall if needed.
3. Sand and Salt Shed
  - a. An estimate will be needed from Mike Groth.
  - b. Glen Castore made a motion to approve construction of Sand and Salt Shed for a cost not to exceed \$5,000, Gary Ebling seconded, all approved.
4. Repair concrete in garage
  - a. The concrete floor behind the truck needs repair as it has chipped away and holes are large enough for vermin to enter easily.
  - b. Glen Castore made a motion to approve repair of the concrete for a cost not to exceed \$5,000, Gary Ebling seconded, all approved.
5. Well Head Protection Meeting – Glen Castore will be attending a meeting on this in the City of Northfield.

#### **Old Business**

1. Central Pond Project
  - a. Issue Updates
    - i. The re-design has been sent.
    - ii. It was determined that Adam Parker had not formally submitted the plans to the SWCD and the Army Corps of Engineers.
2. Roads
  - a. Fall cutting – top cutting will be done when the weather permits.
  - b. 123<sup>rd</sup> Street pothole update – The pothole sections will be filled with gravel and will sit through the winter. In the spring they will be topped off with gravel and the asphalt will be replaced.
3. Noxious Weeds
  - a. Wild Parsnip grant project – will be discussed next month.
  - b. Fall Mowing? – will be discussed next month.

#### **Upcoming Meetings**

- Intergovernmental Meeting, October 17, 2018, 7pm Bridgewater Town Hall
- Planning and Zoning meeting, October 25, 2018, 7pm Bridgewater Town Hall
- Project Meetings, Monday, October 29, 2018, 1pm Bridgewater Town Hall
- Board of Supervisors meeting, November 14, 2018, 7pm Bridgewater Town Hall

Adjourn