

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
November 8, 2017
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Kathleen Doran-Norton, Gary Ebling, Brad Pfahning, Frances Boehning

Introduction of Guests: Bruce Morlan

Approval of Agenda: John Holden made a motion to approve the agenda, Gary Ebling seconded, all approved.

Public Comment on Non-Agenda Items:

Bruce Morlan provided an update on a recent Dundas Planning and zoning meeting. The Albers lot split was finally completed. A request was made that when a lot split is requested in the ARD, a notice be sent to the Planning Commissioners so that they can ensure that it is completed in a timely manner.

A discussion was held regarding the upcoming reconstruction on County Road 1. Additional discussion will need to be held with Dennis Luebbe regarding opening the south entrance from Bridgewater Heights onto 115th Street during construction.

Approval of Minutes & Claims

- November Claims – Recent claims were reviewed. Gary Ebling made a motion to approve the claims, John Holden seconded, all approved.
 - Brad Pfahning requested that \$150,000 for the Dundas Solar Long Term Deposit for decommissioning be moved to Community Resource Bank. Gary Ebling made a motion to approve the transfer of funds, John Holden seconded, all approved.
 - The short term deposit for the Dundas Solar landscaping will be held at First National Bank.
- October 11, November 3, 2017 Meeting Minutes
 - John Holden made a motion to approve the minutes, Gary Ebling seconded, all approved.

Treasurer's Report

1. Treasurer's Report
 - Brad Pfahning requested approval to transfer \$25,000 from the Landfill Operating Funds to cover current expenses. The funds will be reimbursed when the tax money comes in. John Holden made a motion to approve the transfer, Gary Ebling seconded, all approved.
2. Bank reconciliation
 - This will be completed within the next week and emailed out to the Board.
3. PERA forms – These were provided with the check to send in.
4. IRS Update/EFT form – Transcripts were received following recent phone calls. Brad Pfahning will continue to follow up.
5. Budget Summary report for next year's budget –
 - The Clerk will forward the report from Brad to the Board.
 - The annual budget meeting will be held at 6pm on December 13 prior to the Board of Supervisors Meeting.

Clerk's Report-

1. School Referendum Election update – Clerk reviewed recent election.
2. Annual Polling Place Designation
 - a. Per state statute, an annual polling place must be stated in a resolution or ordinance. Kathleen Doran-Norton made a motion to approve Resolution 2017-13 to designate Bridgewater Town Hall as the only polling place for Bridgewater Township, Gary Ebling seconded, all approved.
3. Joint meeting with Planning and Zoning to listen to the Army Corps of Engineers regarding dredge materials – Thursday, November 30th, 7pm. – Clerk will post this meeting.
4. Mail – Clerk reviewed mail received this past month. M.A.T. insurance will be added to next month to sign.

Planning & Zoning

1. Staff Report – Jim Braun was not present.
2. Permit to remove tanks? Is it needed? - not discussed.
3. Blighted properties update – Jim Braun will review these and respond to the Board.
4. Solar Garden update – Braun will check with Camilla at EOR regarding landscaping and driveway.
5. Rice County C.U.P Update – Jim Braun can proceed with issuing a permit for K. Johnson’s pole shed as this does not affect the C.U.P.
 - Kathleen Doran-Norton discussed the length of the C.U.P process with the Peter Tiede. Gary Ebling would like to check with Peter Tiede to confirm that we have responded appropriately to Rice County.
 - Kathleen Doran-Norton will speak with Peter Tiede to confirm next steps and determine if we can end the process or if we need to continue. Bridgewater Township will not sign current document from Rice County. Kathleen Doran-Norton will also talk to Jim Braun and the County Commissioners regarding the county attorney that was working on this.

New Business

1. Road maintenance test mailing for testing new salt mixture in Bittersweet Addition.
 - a. Kathleen Doran-Norton is waiting to hear from Northfield Township if they will assist regarding a small test.
 - b. The Supervisors reviewed a potential mailing that would be sent out to the residents affected by the test.
 - c. Options and was to conduct the test were discussed.
 - d. John Holden will speak with Mr. Sanders to determine if he is interested in running the test in the Bittersweet Addition this winter.
 - e. Gary Ebling will speak with Northfield Township to determine if they will sell a small quantity of material to us to perform the test. He will also talk to Randolph.
2. Update on Work Sessions:
 - a. Kathleen Doran-Norton will follow up with the Rice County Recorder to determine if we need Dundas’ signature on a lot split if Jim Braun has created it and the clock passes 60 days from time of request.
 - b. A discussion was held regarding when to schedule a joint meeting with Dundas. Suggestion was made to hold the meeting in January. No dates were set.
 - c. A formal request for information from Dundas will be sent soon.
 - d. The use of Landfill money was discussed:
 - i. According to Peter Tiede we cannot use the landfill money as a base for a loan.
 - ii. Peter Tiede is researching ways to use the landfill money for roads.
 - iii. Kathleen Doran-Norton will have Peter Tiede respond to the Board regarding how the money can be used.
 - e. A discussion was held regarding cleaning ditches:
 - i. Peter Tiede is looking into any legal issues with the Township cleaning cartway ditches that we do not have jurisdiction over but effect surrounding residents.
 - ii. Gary Ebling asked that the Township look into purchasing right of way along cartways in order to keep the ditches clean.
 - iii. Gary Ebling will continue to explore options for maintaining ditches.

Old Business

1. Roadside vegetative management update
 - a. A joint governmental meeting will be held next week to review vegetative management.
 - b. John Holden does not currently believe that it is in the best interest of the Township to purchase a sprayer.
 - c. A discussion was held regarding the potential need to hire someone to spray the ditches.
 - d. The possibility was raised regarding sharing a sprayer with another government entity – jointly owned equipment.
2. Roads
 - a. Discuss status – a top cut has been completed on all roads at least once.

- b. Equipment Purchase
Review Mounted Roller choice for grader /render decision for order Dec. 17 or Jan. 18. – this will be discussed next month.
- 6. Notice Board : Review of what's left to be done on the notice board
 - o Gary Ebling reviewed the status of adding maps, photos and lettering.

Upcoming Meetings

- Planning and Zoning meeting, November 30, 2017, 7pm Bridgewater Town Hall
- Joint Board of Supervisors and P&Z Commission, November 30, 2017, 7pm
- Project Meetings, Monday, November 27 at 2:30pm, Bridgewater Town Hall
- Board of Supervisors meeting, December 13, 2017, 7pm Bridgewater Town Hall

Adjourn – 9:15 pm