

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
November 14, 2018
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Glen Castore, Gary Ebling, Brad Pfahning, Jim Braun, Frances Boehning

Introduction of Guests:

Approval of Agenda: Glen Castore made a motion to approve, John Holden seconded, all approved.

Public Comment on Non-Agenda Items: None.

Approval of Minutes & Claims

- November Claims - Glen Castore made a motion to approve, John Holden seconded, all approved.
- October 10, 22, 29, November 1, 2018 Meeting Minutes - John Holden made a motion to approve, Glen Castore seconded, all approved.

Treasurer's Report

1. Treasurer's Report
 - Brad Pfahning reviewed the Treasurer's report, deposit detail, and profit & loss statement. The Board of Supervisors requested label changes to the profit & loss statement.
 - The Board of Supervisors requested a separate sheet listing the current value of the equipment versus the depreciation value.
2. Bank reconciliation - given to clerk
3. Revenue Report - clerk provided report to Board
4. PERA forms – will be completed as soon as possible.
5. IRS Update/EFT form -will be given to clerk
6. Quarterly reports for solar project - not due yet
7. Budget update
8. Deputy Treasurer – Brad Pfahning will work with Deb Salaba to train her in the position.

Clerk's Report-

1. Mail – clerk reviewed mail received during the month.
2. Updates – Due to residents' confusion regarding the office and hall doors, Gary Ebling will source a sign for each of the doors indicating "Office" and "Hall".
3. Website Update – The current Bridgewater Township website is in need of updating. In addition, the password for correcting the Board email list has been lost. The Board of Supervisors approved the clerk going to Launch 5 Media to request assistance in resetting the password and updating the website. The clerk will present the Board with price quotes in revising the website. Jim Braun requested that the Ag Building and Pole Building permit applications be updated.
4. Clean carpets on Dec. 3 – The Board of Supervisors approved getting Service Master to come in and clean the carpets on December 3.
5. Noxious Weed grant extension – The Grant was extended by three months as the Department of Ag has requested that the Township present all cancelled checks.

Planning & Zoning

1. Staff Report

- Jim Braun reviewed all permit activity for the month.
- 2. Rice County C.U.P authority update
 - Jim Braun spoke with the County Coordinator. She will place the Township on the agenda for an upcoming Commissioners meeting in January. Peter Tiede will attend and present to Rice County. Jim Braun will let the clerk know when the meeting is scheduled for and a review of what Peter Tiede will be presenting. Galen Malecha also needs to be kept informed of what is happening.
- 3. Codification – the changes will be presented to the Planning Commission on November 29th. They will be added to the code and presented in total to the next Board of Supervisors meeting.
- 4. Comp Plan – Jim Braun would like to know a schedule of when the Board of Supervisors would like to see the changes along with what areas they would like changed. Mr. Braun also requested clarification from the Supervisors regarding length and layout of the new comp plan.
- 5. Quame Pit – Jim Braun visited the site and determined that there is not much gravel left in the pit. It is primarily sand. To continue using the pit, Swenke Ims will need to provide a bond and C.U.P. Jim Braun also spoke with HardDrive, who agreed that there is too much sand in the pit to be able to excavate gravel. Jim Braun will speak with Swenke Ims.
- 6. Jim Braun drove through the township to determine which places should have permits. He will drive the township again next week to review work to date and follow up with residents needing permits.
- 7. Permit Fees (Roofing) –
 - Jim Braun reviewed how the current fee schedule breaks down for individual permits.
 - Glen Castore reviewed some of the permits to date and how they conflict with our current 2018 fee schedule posted on the website. Jim Braun responded that there is an error in the fee schedule and that Townships can charge what ever they wish for fees.
 - Glen Castore reviewed the current zoning expenses versus the permit income.
 - This conversation will be on-going during future meetings.

New Business

1. Newsletter – the newsletter was approved and will be mailed out to residents next week.

Old Business

1. Central Pond Project
 - a. Issue Updates – Updates will be available next week per Glen Castore.
2. Roads
 - a. The blocks for building the sand/salt shed will be set aside until next spring when it can be built.
 - b. 115th Street
 - i. The back entrance will stay until next summer when the final top coat is placed on County Road 1.
 - ii. Mike Groth suggested that the Board of Supervisors ask the county for assistance with cleaning out the ditches on 115th and adding gravel.
 - c. Storm Clean Up
 - i. Brent Aspenwall is trying to finish up by Thanksgiving. The final invoice will be around \$165,000.
 - ii. Perry Collins has finished up on 125th. The Township will need to clean up smaller branches. Mark Bauer will take out the stumps.

- iii. Brent Aspenwall offered to come in and suggest a tree maintenance program. He will present a multi-phase program. The Board of Supervisor suggested that he come in for a project meeting.
- iv. Steam and Gas site –
 1. Quame objected to the removal of the tree line between his property and the Steam & Gas site. The area will be professional surveyed to determine where the property line is.
 2. The brush pile will be chipped after everything is cleaned up.
- v. Gleason will remove the tree stumps after everything is cleaned up.
3. Noxious Weeds – update – the grant is being extended to complete final monetary accounting.
4. Northfield Transportation – Glen Castore will serve on this committee as representative of the Township.
5. Snow Plowing – Mike Groth will continue to talk to people regarding working as snow plow driver for the township.
6. Ebel Avenue – John Holden requested that Mike Groth assist Jamie Stanley on Ebel Avenue in replacing erosion control along the ditch.

Upcoming Meetings

- Planning and Zoning meeting, November 29, 2018, 7pm Bridgewater Town Hall
- Project Meetings, Monday, November 26, 2018, 1pm Bridgewater Town Hall
- Board of Supervisors meeting, December 12, 2018, 7pm Bridgewater Town Hall

Adjourn