

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
June 13, 2018
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: Glen Castore, Gary Ebling, John Holden, Jim Braun, Frances Boehning

Introduction of Guests: Nate Watters, Ron Thompson

Approval of Agenda: Glen Castore made a motion to approve the agenda, John Holden seconded, all approved.

Public Comment on Non-Agenda Items:

- Robert Tuma (rock in ditches)
 - Mr. Tuma lives on 124th Street and is concerned regarding decorative large rock in the neighbors ditch. The rock moves through the ditch and culvert in heavy rains. As a result, the rock is often hidden in the long grass in the ditch. The concern is that when he mows, there is a good chance that he could hit a rock which would result in damage to the mower and possible injury to anyone hit by the flying rock. The Board of Supervisors will address this issue with the neighbor again as it presents a hazard to the neighborhood. (This has been an issue in the past) An additional issue was brought up regarding the neighbor's use of chemicals to treat weeds. Mr. Tuma was concerned that some of the chemicals were drifting over to his yard and killing his plants. Mr. Tuma will address this with the neighbor.

Approval of Minutes & Claims

- June Claims- Brad Pfahning reviewed the claims to date. Glen Castore made a motion to approve, John Holden seconded, all approved.
- May 9 and 21, 2018 Meeting Minutes – Glen Castore made a motion to approve, John Holden seconded, all approved.

Treasurer's Report

1. Treasurer's Report – Brad Pfahning reviewed the treasurer's report. He will be moving annexation funds into the annexation fund account.
2. Bank reconciliation – given to the clerk
3. Revenue Report - provided by the clerk
4. PERA forms – these will be completed and sent with the check.
5. IRS Update/EFT form – these are up to date
6. Quarterly reports for solar project – due at the end of June
7. Budget update – Brad Pfahning reviewed the expenses to date versus the budget. It was decided that some of the gravel expense will be charged to the Dundas annexation account.

Clerk's Report-

1. Upcoming Meetings:
 - a. Project meeting on June 25. – Jim Braun will provide the clerk with an alternate meeting date for a meeting with Supervisors, Zoning Administrator, Scot Rosevold, Darrel Gilmer, and Greg Swanson. The meeting on the 25th will be a regular project meeting.
2. Mail – FEMA request – The clerk will call FEMA to discuss what they are looking for.
3. Petty Cash – Recently, a resident paid for their permit with cash and change was needed. The clerk requested that the township keep a small amount of cash on hand to cover future cash transactions. Approval was given to keep \$50 on hand to make change. Gary Ebling requested that the township credit card limit be raised to \$5,000.
4. Gravel for individuals/sales tax – Per state law, all future sales of gravel will be charged state sales tax.

Planning & Zoning

1. Staff Report –
 - Nate Watters – Mr. Watters reviewed his request for a beer and wine license for Keepsake Cidery. Glen Castore made a motion to approve the request, John Holden seconded, all approved (Gary Ebling was

absent from the room). The appropriate form granting permission will be filled out and mailed to Nate Watters, who will present it to Rice County for final approval.

- Jim Braun reviewed the permits requested to date.
- K. Johnson – Mr. Johnson would like to expand his business into recapturing metal from the landfill.
 - As the C.U.P. issue has not been resolved with the county, it is still unknown who has jurisdiction. The Board of Supervisors recommended that Jim Braun work with Peter Tiede to go back to the county attorney and commissioners to resolve this issue. Jim Braun will also see if a meeting can occur on June 28 prior to the Planning Commission with the Board of Supervisors, Julie Runkle, and the County Commissioners.

2. Variances

- Jim Braun reviewed the Ron Thompson variance for construction of a garage along Falk Trail. Construction of the garage had been started prior to obtaining the variance or permit. The variance is needed to place the garage closer to Falk Trail than the current setback allows. Mr. Thompson is now aware that permits and variances are needed for all construction projects in the township and will adhere to this policy in the future. Mr. Braun reviewed the findings of fact and the conditions that are listed in the resolution. Glen Castore made a motion to approve Resolution 2018-07 Variance for Ron Thompson, John Holden seconded, all approved.
 - The new construction on the Rice County landfill will need a variance to place the structure closer to Coe Avenue than current setback allows. This variance will be brought up at the next Planning Commission meeting. The Board of Supervisors will meet following the planning commission to approve this.
3. Meeting on June 25 and set agenda – Jim Braun will get back to the clerk with a new date.
 4. Driveway Permit
 - Gary Ebling will apply for a permit when the permanent field approach with culvert is ready to go in.
 5. Schimek – Jim Braun reviewed the past emails regarding the Mr. Schimek’s request for information on building rights on his property. Jim Braun reviewed the need for Mr. Schimek to hire a firm to review possible septic locations and determine soil types.
 6. Names for Dundas Planning Commission – John Klockeman has resigned from the Dundas Planning Commission effective June 1. Glen Castore made a motion to approve sending the following names; Kathleen Doran-Norton and Frances Boehning. John Holden seconded the motion, all approved.
 7. Solar Array – Jim Braun reviewed the Certificate of Completion that was sent to the solar company.

New Business

1. Planning-study committee group update. – This committee has not been formed to date.
2. Comp Plan Outline – A meeting with Carolyn Braun was suggested to determine the format and what should be included. This will be discussed at the June 25 project meeting.
3. Codification timeline – Jim Braun will review this with Carolyn Braun and let the board know the timeline.
4. “Permits Required” signs at township boarders – This will be reviewed at the project meeting on June 25th.

Old Business

1. Flood Project follow up.
 - a. DNR/Corps of Engineer – Central Pond intake construction signoff (find submission date)
 - i. Easement with Seeds Farm
 1. The township is waiting for clarification prior to signing off on the easement.
 2. Glen Castore made a motion to approve signing the easement with Seeds Farm for the Central Pond Intake construction project, John Holden seconded, all approved. The form will be signed when it is available from legal.
 - b. Central Pond SWCS Conservation Status
 - i. Peter Tiede spoke with Justin Fuchs about two weeks ago. Glen Castore will follow up with Peter Tiede to see if any progress has been made.
2. Roads
 - a. Gravel - The new gravel has been placed.

- b. Dust Control - Magnesium chloride has been sprayed on the roads. There is concern as Decker Avenue was still dusty after the application. Mike Groth will look into why this occurred.
- c. Order Tractor/loader – Information has been received regarding different options. These include; Case tractor – used - \$104,000 and a Deere – new - \$108,000. Both tractors include a loader and fork attachment. Gary Ebling will review this information with the board at the project meeting on June 25.
- d. Rent tractor for top cut – Gary Ebling reviewed the tractors available for rent. If a tractor is not available quickly for purchase, the township will need to rent one to complete the mowing for this summer. The Board of Supervisors approved the rental of a local tractor for \$45 per hour to complete the mowing this summer. Mike Groth is willing to use the tractor.
- e. Town hall location meeting with Dennis B. – The clerk will set up a meeting with Mr. Brown to review a possible land purchase.

3. Noxious Weeds

- a. Wild Parsnip grant project –
 - i. Gary Ebling reviewed a recent email regarding thistles in the ditch at the corner of Dahle and 145th.
 - ii. John Holden reviewed the safety additions that had been made to the sprayer. The machine will be tested on John Klockeman's property.
 - iii. John Holden is working with Carleton to schedule a training session for volunteers to assist in mapping the townships.
 - iv. Both Bridgewater and Northfield townships will need to be mapped prior to beginning spraying.
 - v. Northfield Township hired Scott Bailey to spray their township roads. The results appear to be less effective than hoped.
 - vi. Gary Ebling requested that the thistle be sprayed as soon as possible before it goes to seed.
 - vii. It was noted that MNDOT sprayed 246 this week.
 - viii. John Holden is working with Ron Noble to complete the road mapping as quickly as possible.

Upcoming Meetings

- Planning and Zoning meeting, June 28, 2018, 7pm Bridgewater Town Hall
- Project Meetings, Monday, June 25, 2018, Bridgewater Town Hall
- Board of Supervisors meeting, July 11, 2018, 7pm Bridgewater Town Hall

Adjourn – Gary Ebling made a motion to adjourn at 9:18pm, John Holden seconded, all approved.