

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
July 12, 2017
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Kathleen Doran-Norton, Gary Ebling, Frances Boehing, Brad Pfahning

Introduction of Guests: Leif Knect, Dennis Brown, representative from LWV

Approval of Agenda: John Holden made a motion to approve the agenda, Gary Ebing seconded, all approved.

Public Comment on Non-Agenda Items:

- Dennis Brown noted that the bid from Pearson Bros. originally received for the Endwood chip seal was higher than the bid Dundas received. Pearson Bros will lower the bid for Endwood to match Dundas.
- Leif Knect reviewed the noxious weed Wild Parsnip
 - Leif Knect reviewed the amount of land in the township affected by wild parsnip and the effect this would have on land values.
 - The growth and spread of wild parsnip was reviewed.
 - Reviewed methods to control the growth and spread of noxious weeds.
 - John Holden reviewed the steps that the township would like to take including the possibility of obtaining a township sprayer.
 - John Holden will looking to the cost and feasibility of a township sprayer and will discuss during the township meeting scheduled for July 24th.
 - John Holden will work with Mike Groth and Dennis Brown to look in to sprayers.

Approval of Minutes & Claims

- July Claims – Gary Ebling made a motion to approve the July claims, John Holden seconded, all approved.
- June 14, June 21, 2017 Meeting Minutes – Gary Ebling made a motion to approve both June minutes, John Holden seconded, all approved.
 - Sign Minutes

Treasurer's Report

1. Treasurer's Report – Brad Pfahning reviewed current bank balances and expenses.

Clerk's Report-

1. School District Elections – The Northfield school district will hold a special referendum election in November. The Bridgewater Town Hall will be the polling place for the neighboring townships and Dundas.
2. Use of town hall by Millstone HOA – this is just a reminder that the Millstone HOA will be using the town hall for a meeting next Tuesday.
3. Sign DNR reimbursement request – The request was signed.
4. Dundas Tax Repayment – John Holden made a motion to approve the expense of \$1,800 to have an auditor review the statement prior to sending to Dundas, Gary Ebling seconded, all approved.
5. Email from Homeland Security – A request was made for copies of 2012 FEMA invoices. The clerk will search for the invoices and work with Homeland Security to complete this request.

Planning & Zoning

1. Staff Report – Benny Svein issue
 - Jim Braun reported that Benny Svien and communicated to residents that permits were not needed as the township did not have a current Building Supervisor. Jim B. is working with residents to correct this error.
 - Peter Tiede will communicate with Benny Svien to request past records.
 - Jim Braun will work with Peter Tiede regarding Benny S. communicating with residents that no permits were needed.
2. Building Official
 - Jim Conn will act as building inspector going forward.

- He will complete the Building official certification within 18 months.
 - Hourly pay rate will be \$30 which will be reviewed again in one year.
 - A township cell phone will be obtained for use on town business.
 - A request was made to Jim Conn to look into obtaining a commercial certification.
3. Joint Power agreement with Rice County regarding C.U.Ps and T.E.Ps
 - An update will be provided on July 24th.
 4. Reschedule Joint meeting with Board of Supervisors and Planning Commission.
 - Meeting will take place on July 27, 2017, at 7pm.
 5. Rush Requests
 - A representative from Old Republic Title submitted a request to Jim Braun involving extensive details and a due date of two days. This meant that Jim Braun would need to work over the weekend to meet the deadline. The deadline was met, however, the township needs to review the fee structure for rush requests like this in the future.
 6. Rental house on Decker Avenue
 - It was brought to Jim Bruan's attention that a rental unit on Decker Avenue was falling apart and infested with black mold. After inspection, Jim Braun will post the property as uninhabitable if necessary.
 7. DeSpain Property
 - Jim Braun spoke with the resident regarding the current clean up needed. The resident will work to clean up the property.
 8. Simple permit requests will be transferred to the Clerk

New Business - None

Old Business

1. Flood Mitigation Projects
 - a. Pat Lynch will be visiting to review the ponds on July 13th with Gary Ebling and Glen Castore. Gary Ebling reviewed the final steps needed to complete the grant. There is a possibility of an additional \$10,000 to be used to clean up the waterway along Seeds Farm and County Road 22. Another possibility is an infiltration pond on 100th Street based on an EOR analysis.
 - b. Gary Ebling reviewed and possibility of the Peterson Brothers hooking into the existing tile system in the Edgebrook project to remove additional water from the farm field.
2. Roadside vegetative management – will be reviewed on July 24th.
3. Roads
 - a. Gravel and Dust spraying update – The gravel is done and came in under budget. Dust control is approximately 40% done and will come in over budget. The shoulders have been mowed along with some spot mowing.
 - b. Baseline Maintenance agreement from Dennis Luebbe
 - i. The agreement from Dennis Luebbe was reviewed. Gary Ebing made a motion to approve the resolution from Rice County requesting Bridgewater to maintain Baseline Rd., John Holden seconded, all approved.
 - ii. Gary Ebing will talk to Dennis Luebbe regarding adding gravel to part of Baseline.
 - c. Windwood – Dennis Brown requested permission to chip seal Windwood for a cost of \$11,800. This is not currently in the budget. Gary Ebing made a motion to approve the expense, John Holden seconded, all approved.

Goals& Projects for the Year

- Town Code (Planning and Zoning)
- Update of the Comprehensive Plan
- Rice County Planning and Zoning requests
 - Roads
 - Cluster Housing
 - Senior Housing

- Commercial/Industrial Opportunity
- Northfield Annexation
- Formal study of city versus township
- Road History – which cartways to keep and cemetery roads
- Complete Timberlane project
- Talk about Township L&R process for government funding for township roads
- Work with Northfield and Dundas on Flood Mitigation Projects.

Upcoming Meetings

- Board of Supervisors meeting, August 9, 2017, 7pm Bridgewater Town Hall
- Intergovernmental Meeting, July 19, 2017, 7pm Northfield Town Hall
- Project Meetings, Monday, July 24 at 1:00pm, Bridgewater Town Hall
- Planning and Zoning meeting, July 27, 2017, 7pm Bridgewater Town Hall

Adjourn – John Holden made a motion to adjourn at 9:15pm, Gary Ebling seconded, all approved.b