

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
January 10, 2018
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Gary Ebling, Kathleen Doran-Norton, Jim Braun, Frances Boehning (Brad Pfahning was absent)

Introduction of Guests: Dennis Luebbe, Glen Castore, Mr & Mrs. Olds

Approval of Agenda: John Holden made a motion to approve the agenda, Gary Ebling seconded, all approved.

Public Comment on Non-Agenda Items: None

Approval of Minutes & Claims

- January Claims – Gary Ebling made a motion to approve the January claims, John Holden seconded, all approved.
- December 13, 26, 2017 and January 8 2018 Meeting Minutes
 - Gary Ebling made a motion to approve the minutes in total, John Holden seconded, all approved.

Treasurer's Report

1. Treasurer's Report – Kathleen Doran-Norton questioned if the township had received the gravel tax money from Rice County yet?
 - There was a question regarding where the money received from the Solar garden was placed. A request was made to mark all funds that are restricted versus non-restricted.
2. Bank reconciliation
3. Revenue Report
4. PERA forms
5. IRS Update/EFT form
6. Quarterly reports for solar project – Carolyn Braun will provide direction regarding the type of reports they are looking for.

Clerk's Report-

1. M.A.T. forms
 - a. Worker's Comp – Brad Pfahning was completing per last month
 - b. Town Hall Replacement forms – John Holden made a motion to approve Resolution 2018-03 approving the replacement cost coverage on the Bridgewater Town hall, Gary Ebling seconded all approved.
2. Plan Joint Meeting with P&Z and Board of Supervisors – Early March dates will be presented to the Planning Commission
3. Dundas annexation tax – Dundas will be sent an invoice requesting the remaining funds owed to the township. As the payment is late, interest charges will be added.
4. DMV tabs notice – The notice was given to Dennis Brown in order to obtain the appropriate tabs for the truck.
5. Noxious weed inspector – The request from Rice County was given to John Holden, who will complete the forms and return them to the clerk for submission to Rice County.
6. Larry Alderks term is up for the Dundas P&Z Commission. – Kathleen Doran-Norton made a motion to submit to Dundas the following names; Larry Alderks, Kathleen Doran-Norton. Gary Ebling seconded, all approved.
7. Meeting time for Budget Meeting – The Budget Meeting will be held at 6:30pm on Tuesday, January 16th, 2018.
8. Concern regarding Peter Tiede working with another township – John Holden made a motion to give approval for Peter Tiede to represent other townships in additional Bridgewater, Gary Ebling seconded, all approved.

Planning & Zoning

1. Staff Report
 - Jim Braun is working on the annual septic report for the MPCA and will submit when completed.
 - Jim Braun reviewed a recent conversation with Mr. Koktavy. Jim Braun advised Mr. Koktavy to approach the Planning Commission in regards to potential development ideas for his land.
 - Recent permit activity was reviewed.

- A concern regarding the possibility of a leaking sewer on Devine Avenue was discussed. Jim Braun will review and get back to the board.
 - Blighted properties were reviewed and Jim Braun will continue to work with the land owners.
 - Jim Braun requested that the clerk create fillable PDF permit forms similar to those used in Athens Township.
 - John Holden suggested creating an invoice for each permit/lot split created if the payment is not made when the permit/lot split is issued.
2. Semon's resolution - Gary Ebling made a motion to approve Resolution 2018-01 regarding the future septic placement at the Semon's residence, John Holden seconded, all approved.
 3. Mowing around solar development – Ray Larson requested permission to mow hay around the solar development. Kathleen Doran-Norton will check with EOR to confirm that this will not interfere with the current landscape plan.
 4. Lot combination concern – Jim Braun is looking into how Rice County completes lot combinations and if there are any issues.
 5. Concern regarding septic review on transferred/private sold properties – Jim Braun will look into to determine if there are any issues.
 6. Sign on Township Roads – Rice County requested that Bridgewater Township put up sign stating “Entering Bridgewater Township – Permits Required”. The Board will work with Dennis Brown to determine how many signs would be needed.

New Business

1. Discussion with Dennis Luebbe regarding Cty Rd 1
 - a. Dennis Luebbe reviewed the sealants used on bridge decks. The bridge deck on Decker Avenue will need to be resealed in the near future. Gary Ebling made a motion to join Rice County in placing sealant on the bridge on Decker Avenue, John Holden seconded, all approved.
 - b. New maps of Rice County roads were printed recently. A request was made to have a PDF of Bridgewater township portion sent to the township.
 - c. John Holden made a motion to approve signing a contract with Rice County to contribute \$30,000 toward the reconstruction on County Road 1 in 2018, Gary Ebling seconded, all approved.
2. Fire Service budget approval – Gary Ebling made a motion to approve the agreement for Rural Fire Protection Services at an annual cost of \$44,660, John Holden seconded, all approved.
3. Topics for Dundas joint meeting
 - a. Annexation payment process – criteria needs to be determined regarding which properties should be included.
 - b. Flood mitigation in annex areas
 - i. Discuss a resolution regarding mitigating flooding from Bridgewater Heights.
 - ii. Discuss state statues regarding flooding neighboring properties.
 - c. General concerns
4. Flood mitigation permit approvals
 - a. Adam Parker is working on gaining approval for permits after the fact.
5. Strategic Planning for next 10 years
 - a. Per comments from Dennis Luebbe and Northfield News articles:
 - i. A discussion was held regarding how would the township foster economic development.
 - ii. A discussion was held regarding different types of local government.
 - iii. A discussion was held regarding the importance of completing a comp plan.

Old Business

1. 140M Packer meeting outcome. – This will be discussed at a later meeting.
2. Relocation strategy

- a. Discussed pros and cons of relocating the town hall to another location.
3. Noxious Weed Grant – Kathleen Doran-Norton is working on a grant that would provide economic assistance for the purchase of a vehicle to be used in combating noxious weeds. John Holden will contact Scott Bailey regarding contracting spraying services for the fall.

Upcoming Meetings

- Planning and Zoning meeting, January 25, 2018, 7pm Bridgewater Town Hall
- Budget Meeting, January 16, 2018, 6:30pm, Bridgewater Town Hall
- Audit Meeting, February 17, 2018, 10:30pm, Bridgewater Town Hall
- Project Meetings, Monday, January 29, 2018, Bridgewater Town Hall
- Board of Supervisors meeting, February 14, 2018, 7pm Bridgewater Town Hall

Adjourn – 9:25pm