

Bridgewater Township Board of Supervisors
County of Rice, State of Minnesota
December 13, 2017
Official Minutes

Call to order

Pledge of Allegiance

Roll Call: John Holden, Kathleen Doran-Norton, Gary Ebling, Brad Pfahning, Jim Braun, Frances Boehning

Introduction of Guests: Mike Groth, Dennis Brown

Approval of Agenda: Gary Ebling made a motion to approve the agenda, John Holden seconded, all approved.

Public Comment on Non-Agenda Items: None

Approval of Minutes & Claims

- December Claims – A copy of the Treasurers claims will need to be printed and signed after the meeting. John Holden made a motion to approve, Gary Ebling seconded, all approved.
- November 8, November 27, 2017 Meeting Minutes
 - Gary Ebling made a motion to approve the minutes, John Holden seconded, all approved.

Treasurer's Report

1. Treasurer's Report
 - A request was made to add in notes detailing which funds are restricted.
 - Brad Pfahning reviewed the current bank balances.
2. Bank reconciliation – The bank reconciliation will be emailed out to the board following the meeting.
3. Revenue Report - Brad Pfahning reviewed the current revenue funds coming in to the township.
4. PERA forms – The forms are complete and will be mailed out with the check.
5. IRS Update/EFT form – The clerk received the November and December forms. The Township is currently up to date with all IRS reports and payment.
6. Budget Summary report for next year's budget – The Summary was emailed out to the Board
7. Community Resources Bank – CD forms
 - The CD is for the decommissioning funds for the Dundas Holding Solar Garden. The Board signed all necessary forms for the creation of the CD.

Clerk's Report-

1. Annual Polling Place Designation – signed the resolution designating the Bridgewater Town Hall as the official polling place.
2. Mail – Minnesota Association of Townships Insurance forms – Brad Pfahning will complete the worker's comp forms and submit them. Gary Ebling will review and complete the forms for the town hall replacement insurance cost.
3. Reschedule project meeting for December – The following meetings were scheduled:
 - a. Budget Meeting – Tuesday, January 16th, at 1:30pm
 - b. Project Meeting – Monday, January 29th, at a time to be decided.
 - c. Audit Meeting – Saturday, February 17th, at 10:30am

Planning & Zoning

1. Staff Report
 - Jim Braun reviewed the past month's permit activity, and lot splits.
 - A review of the cost structure for lot splits was discussed. When properties are divided into multiple new parcels that involve new descriptions, the cost of the lot split will increase dependent on the complexity.
 - Jim Braun reviewed recent phone conversations with Dundas Holdings Solar Company. They were concerned regarding the timing of the C.U.P in regards to the construction not being completed when originally planned. Jim Braun explained that this would not create a problem as the C.U.P is still in force and the township was aware of delays in starting construction.

- Jim Braun reviewed a recent public hearing for an amendment to the I.U.P for Keepsake Cidery. Gary Ebling made a motion to approve Resolution 2017-15 for the amendment for Keepsake Cidery, John Holden seconded, all approved.
- Jim Braun reviewed recent progress on Seeds Farm.
- 2. Blighted properties update –
 - Jim Braun gave an update regarding the Hollinger property. Jim Braun has not been able to enter the property to speak with the residents. Gary Ebling made a motion to approve obtaining a letter from Peter Tiede and having the local sheriff deliver it, John Holden seconded, all approved.
 - The property falling down on County Road 1 will be taken care of in the spring per the current heirs to the property.
- 3. Review of fee schedule for lot splits
 - A review of the fees will be completed to determine if it should be set per parcel created and plotting expense.
 - A review will be done to compare Rice County and Bridgewater Township fees.

New Business

1. Local Economies GDP vs GPI – Reviewed the recent email from a Minnesota resident interested in moving to GPI. The Board will not move forward with action on this at this time.

Old Business

1. Roads
 - a. Discuss status –
 - i. Mike Groth would like to request that shoes be used on the truck blade for the winter months.
 - ii. Following a request from Mike Groth, a discussion was held regarding using sand/salt on the gravel roads.
 1. Mike Groth would prefer that the township use a 10% salt mix on gravel roads versus the 30% used in the past.
 2. Per Dennis Brown a lot of the gravel roads received chips instead of salt last year.
 3. Dennis Brown uses the 30% salt mix on the asphalt roads
 4. Gary Ebling made a motion to use the 10% salt mix sourced in Faribault for the coming year, John Holden seconded, all approved.
 - iii. Fuel Source
 1. The Township currently purchases fuel from CFS.
 2. Waterford currently has fuel for \$.18 less per gallon. In addition, the Waterford fuel seems to run better in the road grader.
 3. Mike Groth is going to replace the boards under the fuel tank prior to refilling with Waterford fuel.
 4. Gary Ebling made a motion to the township fuel source from CFS to a lower cost alternative (Waterford), John Holden seconded, all approved.
 - iv. Rock vs Gravel
 1. Mike Groth and Gary Ebling noted that the rock is holding up better on the roads.
 2. A request was made to test the rock vs gravel on two similar roads to determine which lasts longer.
 - a. Included in this test would be determining if less time road grading is needed on roads with rock.
 3. It was noted that the township should conduct road count tests in the fall to determine the current level of traffic on township roads.
 - a. Equipment Purchase
 - i. Review Mounted Roller choice for grader /render decision for order Dec. 17 or Jan. 18.
 - ii. RDO of Burnsville is able to supply a roller for behind the road grader. A roller would allow the road to be compacted sooner which in turn would allow dust control to be applied sooner.

- iii. RDO quoted a price of \$33,000 for a 120" roller and \$25,000 for a 90" roller. The 120" roller would be preferred if the grader can support the weight, otherwise we will go with a 90" roller.
 - iv. Kathleen Doran-Norton questioned if it would be better to lease – and if so, what would the terms be?
 - v. Dennis Brown will speak with Ziegler to obtain a quote on a roller from them.
 - vi. Mike Groth will determine which size roller the grader will need.
 - vii. A question was asked, "what is the resale value of the roller if it is determined that we do not use it?"
2. Notice Board: Review of what's left to be done on the notice board – Gary Ebling is working on this. He will look into options to get the final graphics printed.
 3. Noxious Weed Grant Form – A meeting will be held on December 14th to write a grant. It was noted that the county may be looking into creating a community weed program.

Upcoming Meetings

- Planning and Zoning meeting, January 25th, 2018, 7pm Bridgewater Town Hall
- Project Meetings, Monday, January 29th, 2018, Bridgewater Town Hall
- Budget Meeting, Tuesday, January 16th, 2018, Bridgewater Town Hall
- Board of Supervisors meeting, January 10, 2018, 7pm Bridgewater Town Hall
- Audit Meeting, February 17th, 2018, 10:30am Bridgewater Town Hall

Adjourn